

UPCOMING

2 • Saturday

- » Last day to:
 - Add classes
 - Drop classes and receive a refund for registration fees
 - File request for “Credit/No Credit” grading option

4 • Monday

- » Labor Day Holiday (campus closed)

5 • Tuesday

- » Late-start (16-week) classes begin

9 • Saturday

- » Last day to drop classes without a “W” on transcript

13-14 • Wednesday-Thursday

- » Associated Students’ Welcome Back Week/Club Rush

15 • Friday

- » Last day to apply for Fall 2006 graduation

THEY SAID IT

“Pluto’s qualifications may be more cultural than scientific, but we’ve fully embraced it as a planet in good standing.”

– Michael E. Brown

@Cypress is published each week. If you would like to have items included, please contact Marc Posner in the Public Information Office at ext. 47006 or mposner@CypressCollege.edu.

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@Cypress

August 25, 2006, Newsletter from President Margie Lewis

Core Values:

Excellence

Integrity

Collegiality

Inclusiveness

Let There Be Lights: New Electronic Marquee Goes Into Service

► **The college’s new electronic marquee is operational, sharing information with motorists traveling on Valley View Street.**

Cypress College’s new electronic marquee went into service the Friday evening before classes began — beaming messages to motorists passing on Valley View Street and, perhaps more importantly, to those turning into the college.

In place just in time for the start of the semester, the full-color sign is akin to a computer monitor. In addition to text, it displays images and animations.



Although the 4-by-10½-foot marquee was “value engineered” to stay within the available budget, it is a vast improvement over its predecessor — a static sign with letters that slid into channels to display no more than six lines of text.

The old marquee had become outdated to the point that replacement letters haven’t been available for a number of years.

At the other end of the spectrum, the new marquee is computer controlled, allowing not just for the availability of enough letters to spell out, “The quick red fox jumped over the lazy brown dog” — but the opportunity to actually show the fox jumping over the dog.

More importantly, because the sign offers multiple screens, promotion of second half-semester classes (starting October 23) no longer prevents the display of other events, such as the theater production of “Bye Bye Birdie” (October 13-22) or the 40th Anniversary Open House (October 21).

Messages can also be programmed in advance to run from a specific starting date and time to a specific ending date and time. Since the old marquee was traditionally updated no more than once a week, one advantage is that messages won’t remain up once the event has ended. Submitting a marquee request months in advance is also now less likely to result in the information being lost or forgotten by the time an event requires promotion.

Marquee requests can be submitted via [e-mail to Marc Posner](mailto:posner@CypressCollege.edu) in the Public Information Office. Please include all the specifics of your event. No formal paperwork is required.

Extended Hours for ‘Extended Day’

Through the end of this month, the Extended Day Office is operating with extended hours to assist adjunct faculty. The office is open Monday-Thursday, from 10 a.m.-9 p.m. No coverage is available on Fridays. The office is also open on Saturdays, August 26 and September 2, from 7:30 a.m.-noon. In addition to keys, the office distributes parking hangers, which must be picked up by September 1. Regular hours of 4-9 p.m., Monday-Thursday, resume on September 5.

Staff Directories on J-Drive

Two complete staff directories are available on the campus “J-Drive” for your use. The first file is the traditional listing of employees by name and department/division/program numbers. The second file sorts employees by work area. The documents are called “CC PHONE DIRECTORY SP06.PDF” and “Cypress College Directory with Email Printable by Work Area.xls” respectively. They are intended for internal campus use. A public directory is being developed for the Web site.

@Cypres
Online

Hiring Committee Training for August and September

Listed below is the schedule for the remaining Hiring Committee training sessions for August and September:

Thursday, August 31

8:30 - 9:30 a.m.

Cypress College, Staff Conference Room, First Floor - Fine Arts

Tuesday, September 12

9:00 - 10:00 a.m.

Fullerton College, LLRC, Room 820-P

Monday, September 18

1:30 - 2:30 p.m.

Anaheim Campus, Staff Development Lab, Room 307

Tuesday, September 26

3:00 - 4:00 p.m.

Cypress College, Staff Conference Room, First Floor - Fine Arts

If your, or any of your staff members, have not received training during the last two years and will be serving on a Hiring Committee in the near future, please plan on attending one of these sessions. To verify whether training is current, please contact Angela Cotton in Human Resources via phone 84816 or via [email at acotton@nocccd.edu](mailto:acotton@nocccd.edu). To RSVP for training please contact Etta Dial at Fullerton College via phone 27273 or via email at edial@fullcoll.edu. Thanks for your help.

2006-2007 ACADEMIC CALENDAR FOR CREDIT AND CONTINUING EDUCATION INSTRUCTORS

		<u>ACADEMIC</u>	<u>CLASSIFIED</u>	<u>NONCREDIT</u>
July	4, 2006	Independence Day Holiday	Independence Day Holiday	Independence Day Holiday
August	16-17	Optional Flex Days
August	18	Mandatory Flex Day
August	21	Fall Semester Begins
September	4	Labor Day Holiday	Labor Day Holiday	Labor Day Holiday
September	5	Optional Flex Day
September	6	Non-Student Duty Day
September	7	Non-Student Duty Day
September	8	Mandatory Flex Day
September	11	Fall Trimester Begins
November	10	Veterans' Day Holiday	Veterans' Day Holiday	Veterans' Day Holiday
November	23-24	Thanksgiving Holidays ¹	Thanksgiving Holidays	Thanksgiving Holidays ¹
December	1	Fall Trimester Ends
December	12-20	Final Exams
December	20	Fall Semester Ends
Dec 25 - Jan 2, 2007		Winter Holidays
January	3	Winter Trimester Begins
January	12, 2007	Optional Flex Day
January	15	Martin L. King Holiday	Martin L. King Holiday	Martin L. King Holiday
January	16	Spring Semester Begins
February	16	Lincoln's Birthday Holiday ²	Lincoln's Birthday Holiday	Lincoln's Birthday Holiday ²
February	19	Presidents' Day Holiday	Presidents' Day Holiday	Presidents' Day Holiday
March	23	Winter Trimester Ends
March	26	Spring Trimester Begins
April	2-6	Spring Recess ³	Spring Recess ³
April	6	Spring Holiday
May	17-25	Final Exams
May	25	Spring Semester Ends
May	28	Memorial Day Holiday	Memorial Day Holiday	Memorial Day Holiday
June	22	Spring Trimester Ends

¹ Includes Saturday and Sunday, November 25 and 26

² Includes Saturday and Sunday, February 17 and 18

³ Includes Saturday and Sunday, April 7 and 8



Note about the gallery:
I'm trying out some new software this week based on feedback from the galleries debuted in *@Cypress* late last semester.

You can click on any image to view an enlargement.

I'd appreciate your thoughts.

Click anywhere to launch this week's photo gallery.