Dr. Lewis Announces Retirement, Plans to Leave Presidency on July 1

The early announcement of her decision should leave sufficient time to name a permanent successor prior to her departure.

First there was a stunned silence and then a standing ovation of appreciation from those attending Opening Day as Dr. Lewis announced to the campus community that she will retire from her job at the end of this academic year.

“Being president of Cypress College has been the highlight of my career,” Dr. Lewis said. “I look forward to playing with my grandchildren, traveling, spending time with friends, reading, walking on the beach, and just relaxing. In the future I may decide to do some teaching or consulting, but at first I don’t plan to make any commitments. I will always maintain a deep interest in Cypress College,” she said. “I hope to come back to campus from time to time to see how the construction is going, and certainly I hope to be invited to future grand opening celebrations of the new facilities that are being built.”

By making the announcement this early, Dr. Lewis said she hopes that a permanent successor can be named prior to her departure, anticipated to be on July 1. She is the longest-tenured Orange County community college president — having assumed her post 8 years ago, on January 11, 1999.

“I am looking forward to embarking on a new phase of life, one that is less busy and stressful, but I am well aware that I will miss the people with whom I have worked and the opportunity I have had to participate in an enterprise that changes students’ lives every day,” she wrote in a memo that was distributed last Friday. “Fortunately, the college is well positioned to continue its important work in the future.”

Dr. Lewis is the immediate past president of the Southern California Community College Chief Executive Officers Association and served as the vice president of the Board of Chief Executive Officers of California Community Colleges.

She also has been involved in the Association of California Community College Administrators.

While services to students were always her top priority, Dr. Lewis is best known among local leaders as someone who revitalized relations between the college and the community. As a result of those efforts, she was recognized last summer as the Cypress Chamber of Commerce’s Woman of the Year.

“Any success I have achieved as president is due to the colleagues — faculty, staff, and administrators — with whom I have had the pleasure of working these past eight years,” she said. “A collegial atmosphere and cooperative spirit permeate the college, creating a culture that enables us to overcome difficult times and maintain our shared focus on helping students succeed.”

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Selecting a Successor

The first step in selecting a new president is to establish a screening committee, comprised of representatives of constituent groups, management representatives selected by the Chancellor, and the Vice Chancellor of Human Resources or designee. This process is underway, with the first committee meeting scheduled for February 20.
**One-Time Budget Funding Process Begins for Upcoming Year**

February 28 is the deadline for each of the campus’ budget units to submit one-time funding requests for consideration. Each unit will follow a shared governance process to select up to seven individual projects for consideration. Requests above $2,000 only will be considered.

Packaging of items within one project will be allowed only if the items are closely and logically related.

The five Directional Committees will meet to prioritize the requests. The priority of the budget unit may be considered but the over-riding decision of the Directional Committees will be based upon the following criteria: supports college mission, Educational Master Plan and Strategic Plan; growth of programs and/or work area; quality of program and/or work area; demonstrated need within the budget unit; support of health/safety/security issues.

A final list of prioritized requests recommended for funding will be completed by Planning and Budget and forwarded to the President’s Advisory Cabinet, which will review requests at the last meeting in May. Funding for requests will be identified as early in the fall 2007 semester as possible.

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**Former EVP Pat Stanley Appointed to U.S. Department of Ed Post**

Former Cypress College vice president Pat Stanley was sworn in last month as he Department of Education’s new Deputy Assistant Secretary for Community Colleges, within the Office of Vocational and Adult Education.

“With Dr. Stanley’s appointment, the community college liaison position has been elevated within the Department of Education’s bureaucratic structure,” George R. Boggs, President and CEO of the American Association of Community Colleges wrote in an e-mail announcing the appointment. “In doing so, the Bush Administration has acknowledged the critical and growing role that community colleges play in our economy and society. This change should give community colleges greater prominence and a better seat ‘at the table’ in decision-making at ED.”

Dr. Stanley served recently on the American Association of Community Colleges Board of Directors. Stanley left her post here as Executive Vice President to take office as president of Frederick Community College in Maryland in January 1998. She also served as dean of vocational education, and later as administrator for the economic development and vocational education division, of the California Community College system.

“Pat is extremely well qualified for this important position, which is designed to advance community college interests within ED and to serve as a point of contact for community college officials in their interactions with the department,” Boggs said.

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**Blueprint**

Here is an update on the current construction projects and their estimated completion dates:

- **Student Center and Bookstore**, new construction — February, 2008.
- **School of Continuing Education**, new construction — November, 2007.

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**For nearly a half-million students, Cypress College has been a springboard to their dreams. Come to Cypress College and Go Places!**
Dr. Lewis’ Retirement Announcement

The following is the text of Dr. Margie Lewis’ retirement announcement, which was sent to all employees following last Friday’s Opening Day meeting:

January 12, 2007

Dear Cypress College Colleagues:

After much thought and careful consideration, I am announcing my plans to retire effective July 1, 2007, or as soon as possible after that date, depending on when my successor is named.

Being president of Cypress College has been the highlight of my career. In my eight years as president the college has undergone major change: new courses and programs have been developed; many new faculty and staff have been hired; services for our increasingly diverse student population have been developed or enhanced; community relationships have significantly improved; and, of course, new buildings and facility renovations are transforming the campus.

Any success I have achieved as president is due to the colleagues—faculty, staff, and administrators—with whom I have had the pleasure of working these past eight years. A collegial atmosphere and cooperative spirit permeate the college, creating a culture that enables us to overcome difficult times and maintain our shared focus on helping students succeed.

I am looking forward to embarking on a new phase of life, one that is less busy and stressful, but I am well aware that I will miss the people with whom I have worked and the opportunity I have had to participate in an enterprise that changes students’ lives every day,” she wrote in a memo that was distributed on campus.” Fortunately, the college is well positioned to continue its important work in the future.”

Dr. Lewis began her current job on January 11, 1999. In her role as Cypress College’s chief executive, she is responsible for all aspects of the campus’ instructional programs and services as well as ensuring that the college is meeting the needs of the communities it serves.

While services to students were always her top priority, Dr. Lewis is best known among local leaders as someone who revitalized relations between the college and the community. As a result of those efforts, she was recognized last summer as the Cypress Chamber of Commerce’s Woman of the Year.

The culmination of her efforts to build community relations, however, was the passage of the Measure

Thank you for giving me the opportunity to be your president. It has truly been an honor and privilege and has brought me more professional and personal satisfaction than I can ever express.

Sincerely,

Margie Lewis

Dr. Margie Lewis Announces Retirement from Cypress College Presidency, Effective July 1

Dr. Margie Lewis, the longest-tenured Orange County community college president, announced her retirement today. Dr. Lewis, who assumed her post 8 years ago, plans to step down on July 1, 2007.

She made the announcement at the end of a campus-wide meeting of employees which traditionally kicks off each semester at Cypress College. Classes begin on Tuesday.

“I am looking forward to embarking on a new phase of life, one that is less busy and stressful, but I am well aware that I will miss the people with whom I have worked and the opportunity I have had to participate in an enterprise that changes students’ lives every day,” she wrote in a memo that was distributed on campus.” Fortunately, the college is well positioned to continue its important work in the future.”

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The culmination of her efforts to build community relations, however, was the passage of the Measure
Black College Fair and Black History Month Celebration  
Thursday ~ February 1, 2007  
9 a.m. to 3 p.m.

Student Support Services Success Week  
Monday ~ February 26 through Thursday ~ March 1  
10 a.m. to 2 p.m.

Senior Day  
Thursday ~ March 22, 2007  
8 a.m. to 1 p.m.

Kindercaminata  
Friday ~ March 30, 2007  
8 a.m. to 1 p.m.

Parent Night  
Tuesday ~ April 24, 2007  
6 p.m. to 8 p.m.

Latino Family College Night  
Thursday ~ May 10, 2007  
6 p.m. to 8 p.m.

For more information regarding these events and/or participation, please contact Marion Shocklee at (714) 484-7371. More Information, including locations and agendas, will be available soon.
Part I: Perspectives on Hiring: Application, Letter of Interest, & Resume Writing
Workshop presented by Kelly Carter, Cypress College Counselor

Saturday, February 3, 2007
10:00 a.m.—1:00 p.m.
NOCCCD Board Room,
1st floor, Anaheim Campus
1830 W. Romneya Dr., Anaheim, CA 92801

Part II: Perspectives on Hiring: The Interview
Workshop facilitated by Kelly Carter, Counselor, featuring
Dr. Margie Lewis, President of Cypress College
Diane Henry, Dean of Physical Education, Cypress College
Michael Brydges, Speech Communications Faculty, Cypress College

Saturday, February 10, 2007
10:00 a.m.—1:00 p.m.
NOCCCD Board Room, 1st floor, Anaheim Campus
1830 W. Romneya Dr., Anaheim, CA 92801

To make a reservation,
please email edouglas@cypresscollege.edu or call 714-484-7324.
For information, contact Nancy Deutsch, Cypress College Staff Development Office:
ndeutsch@cypresscollege.edu or 714-484-7326.

Directions: From 91 Freeway, take Euclid exit and drive south to Romneya Dr. Turn right on Romneya. Turn left into second entrance of NOCCCD Anaheim Campus. Park in any unmarked parking stall. PARKING PERMIT IS REQUIRED. Purchase $2 daily parking permit at yellow dispensers on site, if you are non-NOCCCD employee.

Sponsored by NOCCCD, Cypress College, and Fullerton College Staff Development
STUDY SPANISH—EARN CREDITS
SUMMER ABROAD LANGUAGE PROGRAM
NERJA, SPAIN, JUNE 30-JULY 28, 2007

BEAUTIFUL COSTA DEL SOL, NERJA, SPAIN

Don’t just study Spanish ---- Live it in NERJA!
Join Professor Olga Moran (714) 848-7000 ext.48669
OR (714) 484-7169

Information Meetings; all to be held in:

HUMANITIES BLDG. ROOM 241

• MONDAY FEBRUARY 5, from 3:30- 4:30 p.m.
• TUESDAY FEBRUARY 13, from 3:00-4:00 p.m.
• WEDNESDAY MARCH 7, from 3:30-4:30 p.m.
• THURSDAY MARCH 15, from 2:00-3:00 p.m.

DETAILS AT. http://www.cypresscollege.edu/sacostadelsol/
Governor Proposes 2007-08 State Budget

The community college percentage share of Proposition 98 proposed in the 2007-08 Governor’s budget is 11.06 percent. The Governor’s budget describes the following augmentations:

**Enrollment Growth** – The Administration proposes $109.1 million Proposition 98 General Fund for enrollment growth. This augmentation reflects a 2.0 percent growth in apportionments to provide access for an additional 23,000 full-time equivalent (FTE) students, for a total of over 1,176,086 FTE students in 2007-08. This level of funded growth exceeds the 1.65 percent change in adult population, which is the current statutory index for system growth. In addition, the budget provides $6.3 million to fund a 2.0 percent increase for selected categoricals (EOPS, CARE, DSPS, and Matriculation).

**Cost-of-Living-Adjustment (COLA)** – The Administration proposes $238.2 million Proposition 98 General Fund for a COLA of 4.04 percent for general-purpose funds and selected categorical programs. This adjustment provides $224.9 to fully fund COLA increases for community college apportionments, and $13.3 million to provide COLA increases for selected categorical programs (EOPS, CARE, DSPS, Child Care Tax Bailout, and Matriculation).

**Basic Skills Redirection** – a $33.1 million redirection of surplus Basic Skills funding to support additional Matriculation and support services. Of this amount $19.1 million is targeted for counseling services to help assess career options, evaluate aptitudes, and form an academic plan of study for career preparation for those students that are most at risk of failing to complete a meaningful education program. This funding would provide hands-on tutoring to assist these young adults in progressing through their plan and achieving their goals. Accountability measures for improved outcomes for these students are proposed to be incorporated into the new CCC accountability system.

**Nursing Programs** – a $9 million one-time (current year) funding increase, and $9 million ongoing funds to support additional nursing program capacity was also proposed.

**Enrollment Fee** – The enrollment fee remains at $20 per credit unit and a $33.2 million increase is provided to the general apportionment to offset the revenue loss from half-year fee reduction in 2006-07. It should be noted that UC fees are proposed to increase by 7 percent and CSU fees are proposed to increase by 10 percent.

The Governor’s budget also proposes a $479.4 million bond to fund 60 construction and renovation projects at 59 districts. These would be funded from a K-University general obligation bond on either the 2008 or 2010 ballot.
1. Implementation of the Educational Master Plan is the overriding consideration driving the budget allocation decisions for Instructional Programs.

2. Implementation of the Strategic Plan is the secondary consideration driving the budget allocation decisions. Using the \textit{Strategic Plan}, identify the direction, goal(s), objective that the request best fulfills.

3. Use a shared governance process to decide the \textbf{top seven priorities} of the \textbf{Budget Unit} (see attached list of Budget Units).

4. Requests above $2,000.00 only will be considered. \textbf{Packaging of items within one project will be allowed if the items are closely and logically related. Bundling of unrelated items will likely lead to considerable scrutiny of the request.}

5. If an estimate from Academic Computing or Maintenance and Operations is needed, allow enough time for the estimate to be done. This cannot be done at the last minute due to the large number of requests, and \textbf{must be included} to be considered. Adhere to the deadline stated on the form.

6. \textbf{Two copies} of the seven priorities submitted by each Budget Unit will be forwarded to Jann Nelson, Business and Auxiliary Services. These priorities will then be distributed to the chairpersons of the five directional committees. \textbf{Deadline February 28, 2007.}

7. Campus Safety Committee reviews requests which identify health/safety/security issues, consults with outside professionals if necessary and provides an assessment of the circumstances surrounding the request.

8. Planning & Budget Committee identifies requests that require ongoing funding to maintain a program (same request is seen each year), or involve broader legal issues which require immediate response from the campus. The committee may choose to fund these items immediately without submitting them to a Direction Committee for ranking.
9. The Vice President of Educational Support and Planning will convene a meeting of the chairpersons of the five Directional Committees to review and verify the appropriate committee placement of the requests.

10. The Directional Committees will meet to prioritize the requests from the Budget Units. The priority of the Budget Unit may be considered but the over riding decision of the Directional Committees will be based upon the following criteria:

   • Supports college mission, Educational Master Plan (EMP) and Strategic Plan.
   • Growth of programs and/or work area.
   • Quality of program and/or work area.
   • Demonstrated need within the budget unit.
   • Support of health/safety/security issues.

11. A representative of the Budget Unit may be called to clarify requests for the Direction Committee if needed. This may refer to an individual request or packaging of requests.

12. Each Direction Committee will develop one list of recommended priorities to submit to Planning and Budget.

13. **Deadline = April 7, 2006**

14. The Planning and Budget Committee will utilize all available sources of funding to help support the Strategic Plan. Priorities of the Directional Committees will be honored if possible; however the Budget and Planning Committee may alter the recommended priority if in its estimation there is reason to do so. Additionally, restrictions of specific grant funds may drive some decisions on priorities which appear out of order.

15. A final list of prioritized requests recommended for funding will be completed by Planning and Budget and forwarded to PAC.

16. **Deadline = May 18, 2006**

17. PAC will review requests at the last meeting in May.

18. Funding for requests will be identified as early in the fall 2007 semester as possible.
CALL FOR APPLICATIONS
for
Cypress College Title V Grant
Beacon Peer Assisted Learning (PAL) Tutoring Coordinator

The position of the Beacon Peer Assisted Learning (PAL) Tutoring Coordinator for Cypress College is open to tenured full-time faculty and part-time faculty.

The position is a 50% reassigned position with a minimum of 20 hours a week on campus to supervise and coordinate the Beacon Peer Assisted Learning (PAL) Tutoring Program. However, if a full-time person is selected and cannot serve 50% reassigned time during the Spring 2007 semester, then arrangements will be made for a reduction in the number of hours and duties until Fall 2007. If a part-time faculty member is selected, he or she will be hired pursuant to approval of a professional expert contract, and the total combined district assignment shall not exceed 60%.

As the PAL Tutoring Program grows in the future this position may increase in response to that growth. A full job description is included on page 2 of this document. The person selected for this position will be encouraged to attend Tutor Trainer Certification at the National Tutor Association and/or the Supplemental Instruction Coordinator Training.

Application Process

1. Submit a resume and a letter of interest to Dr. Steve Donley, Title V Project Administrator, on or before February 2.

2. Interviews will be conducted during the second full week of February.

3. The person selected will assume Beacon Peer Assisted Learning (PAL) Tutoring Program responsibilities immediately upon selection and approval.

4. If you have questions, please call Dr. Steve Donley at X47233 or e-mail him at sdonley@CypressCollege.edu.
Cypress College BEACON PEER ASSISTED LEARNING (PAL) TUTORING COORDINATOR

Job Description

Qualifications:

1. Master’s degree, or equivalent.
2. Minimum of three years experience at the community college level.
3. Program management experience desirable.
5. Knowledge of Title V guidelines and regulations.
6. Program evaluation skills.
7. Budget management and accounting skills.
8. Ability to write well.
9. Strong positive interpersonal skills that encourage innovation and collaboration within the guidelines of the grant.
10. Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of students.
11. Ability to facilitate collaborative work with faculty and classified staff across college divisions and departments.
12. Active enthusiasm in working with faculty and students.

Responsibilities of Position:

1. Serve as the day-to-day tutorial/peer assisted learning program coordinator, providing oversight of individualized PAL tutoring and collaborative instruction.
2. Attend training and workshops as necessary to remain current in the fields of tutoring and peer assisted learning.
3. Supervise the selection of PAL tutors and the coordination of facilities used by PAL tutors.
4. Develop and conduct a comprehensive training program for PAL tutors; facilitate the development of a tutor training program for all tutors in the Learning Resource Center.
5. Direct the completion of tasks that will result in the achievement of the Peer Assisted Learning (PAL) Tutoring objectives of Component II of the grant.
6. Work closely with the Project Manager and Component II Coordinator to monitor the progress of Component II.
7. Complete and submit PAL Tutoring Program qualitative reports on tutoring assessment from data provided by tutors, students and faculty.
8. Report qualitative analysis (self-report data) to the Project Manager and Component II Coordinator, as applicable, on the progress, success, and evaluation of PAL for Component II.
9. Oversee the processing of documentation (TEAs, time sheets, etc.) required of all funded personnel relative to PAL tutoring.
10. Approve time accountability forms for quantitative internal evaluation.
11. Assist the Project Manager and Component II Coordinator by providing institutional coordination and support of the PAL program and other Tutoring programs.
12. Maintain current knowledge of the Title V policies & regulations.
CSUDH
1/31 9AM-12PM
2/14 9AM-12PM
2/28 5-7PM
3/14 9AM-12PM
3/28 5-7PM
4/11 9AM-12PM
4/25 5-7PM
5/9 9AM-12PM
ALL DATES ARE ON WEDNESDAY
9AM-2PM

UNIVERSITY OF LAVERNE
2/13 (Tues) 11am-3pm
3/22 (Thurs) 3pm-6pm
Walk up advising in front of the Cypress College Complex

Vanguard University
1/16 (Tues) 10am-1pm
1/25 (Thurs) 3-6pm
2/22 (Thurs) 3-6pm
3/26 (Mon) 3-6pm
4/11 (Wed) 10am-1pm
5/1 (Tues) 3-6pm
Walk up advising in front of the Cypress College Complex

You may sign up 30 days in advance for the individual advisors.
Cypress College Transfer Center
9200 Valley View FA 100
Cypress CA 90630
Phone: 714-484-7129
Hours: Monday-Thursday 8am-7pm & Friday 8am-5pm
You may call or come in to make an appointment.

Your support makes a difference During 2006, it is estimated that 136,875 California residents will hear the words, “You have cancer,” and that 54,300 will die of the disease. Your support enables the American Cancer Society to save more lives and improve the quality of life for cancer patients and their families.

Donate to the American Cancer Society through the Daffodil Days campaign.

Results 8* Figures from 2004/2005 fiscal year

- 19% drop in cancer deaths since 1988
- 12% drop in cancer incidence since 1988
- More than 64,000 cancer patients in California received services from the American Cancer Society*
- 580,366 adults received education to help themselves and their families prevent and detect cancer*
- More than 203,000 rides to and from cancer treatment given to more than 7,000 patients*
- More than 2,200 breast cancer patients received volunteer support during treatment and recovery*

Gift of Hope

Gift of Hope donations allow the Society to deliver bouquets of daffodils anonymously to cancer patients in your community. Each bouquet comes with a vase. Bouquets are not delivered to specific cancer patients, nor are donors’ names attached to gifts.

A minimum donation of $25 is suggested, while donations of $50, $75, $100 or other will help support greater numbers of cancer patients and their families.

Bouquet $10
Ten gorgeous daffodils. (No vase.)

Sunshine $20
Ten gorgeous daffodils featured in a beautiful 5-inch glass vase. A great way to welcome spring.*

Vision $35
Two bouquets arrive for you to arrange as you wish in an artistic, 6.25-inch glass vase.*

Bear and a Bunch™ $25
A genuine Boyds® plush teddy bear named “Hugh R. Hope” and 10 fresh-cut daffodils. This 10-inch bear was designed exclusively for the American Cancer Society’s Daffodil Days program.

(* Sunshine and Vision bouquets do not include additional greens.)