Americana Awards Two Weeks Away; There’s Still Time to Participate

Cypress College’s largest fundraiser supports scholarships, “Mini Grants” and other items. There are three ways to support Americana.

The 32nd Annual Americana Awards are two weeks away. The Foundation event, which honors local citizens for their work in the community, will take place on Saturday, February 24, 2007, in the Grand Ballroom of the Disneyland Hotel.

Americana is the college’s largest fundraiser. Proceeds from the event support scholarships, the “Mini Grants” program and other college initiatives that wouldn’t otherwise be funded.

There are three ways to support Americana:

1) **Attend the event** — So far 36 college and related personnel are coming. Tickets are $225; however, faculty and staff pay only $175 per person (you may purchase a ticket for your spouse/guests at this same rate).

2) **Purchase an opportunity drawing ticket** — Just 100 tickets are available, and the winner (who need not attend the event or be present) will receive $3,000 in cash.

3) **Contribute an item to the silent auction** — A silent auction is held during the reception, and the Foundation is seeking some fun items. A list of suggestions is available in the @Cypress “Extras.” Items on the list are also appreciated.

Also in the “Extras” is an invitation and reservation card, which includes an Opportunity Drawing ticket.

For additional information, visit the Americana website or contact the Foundation via e-mail or at (714) 484-7126.

PAC Report: A Summary of Decisions from the February 1, 2007, Meeting

The following report summarizes decisions made at PAC, the President’s Advisory Cabinet, during the February 1, 2007, meeting.

1. Nancy Byrnes discussed the need for the college to prepare a Focused Midterm Report and submit it to the Accrediting Commission by March 15, 2008.

2. PAC approved timelines covering the cycle of program review and comprehensive survey projects and the synchronization of major planning efforts. The Educational Master Plan will become a six-year document, and the Strategic Plan will be a three-year document. Action plans will be developed each year in the spring to guide the college’s efforts the following fall.

3. PAC approved a document defining Shared Governance Committees (click here to view it) and listing the committees that are currently active. The document also defines Academic Senate and Academic Committees, Task Forces, Operational Committees and Hiring Committees.

4. The hiring committee for the position of Interim Vice President, Educational Support and Planning, includes Margie Lewis (chair), Mike Kasler, Nancy Byrnes, Faculty representatives Daniel Pelletier and Donna Friess, CSEA representative Barbara Woolner, and Associated Students representative Tony Garcia.

5. PAC reviewed a copy of the Cypress College Accountability Report for Community Colleges (ARCC) data and self assessment. The Board will review these documents on February 13.

6. The college is considering applying for federal Title V funds as part of a cooperative grant with Mt. San Jacinto College. The focus of the grant would be to help students improve their basic skills.

7. Proposals for the redesign of the college’s website are due February 20. After review by campus representatives, the Board will be asked to approve a contract on April 10. Much of the work of the redesign will be done over the summer.
Part I: Perspectives on Hiring: Application, Letter of Interest, & Resume Writing
Workshop presented by Kelly Carter, Cypress College Counselor

Saturday, February 3, 2007
10:00 a.m.—1:00 p.m.
NOCCCD Board Room,
1st floor, Anaheim Campus
1830 W. Romneya Dr., Anaheim, CA 92801

Part II: Perspectives on Hiring: The Interview
Workshop facilitated by Kelly Carter, Counselor, featuring
Dr. Margie Lewis, President of Cypress College
Diane Henry, Dean of Physical Education, Cypress College
Michael Brydges, Speech Communications Faculty, Cypress College

Saturday, February 10, 2007
10:00 a.m.—1:00 p.m.
NOCCCD Board Room, 1st floor, Anaheim Campus
1830 W. Romneya Dr., Anaheim, CA 92801

To make a reservation, please email edouglas@cypresscollege.edu or call 714-484-7324.
For information, contact Nancy Deutsch, Cypress College Staff Development Office: ndeutsch@cypresscollege.edu or 714-484-7326.

Directions: From 91 Freeway, take Euclid exit and drive south to Romneya Dr. Turn right on Romneya. Turn left into second entrance of NOCCCD Anaheim Campus. Park in any unmarked parking stall. PARKING PERMIT IS REQUIRED. Purchase $2 daily parking permit at yellow dispensers on site, if you are non-NOCCCD employee.

Sponsored by NOCCCD, Cypress College, and Fullerton College Staff Development
February is Black History Month

Black History Events

2-1-07 (Thurs) Opening Day 9am-3pm
Theatre & Theatre Lobby
9-11am- Historical Black College Fair
11-12 -Lunch High School Students
12-1pm- Stepshow
1-2pm- So Cal Historical Facts Slideshow
2-3pm- Keynote-Dr. Jerry Hunter
Chancellor NOCCCD & Panel

2-9-07 (Fri) Movie- ALI 4-6:30 pm
2-9-07 (Fri) May May Ali 7-9pm in H-131
2-23-07 (Fri) Gospel Concert 7-9pm
In FA 304

Any questions call x48122 or 47135
By Us, For Us Committee
The President’s Advisory Cabinet (PAC) may establish shared governance committees and task forces. In addition, the college may establish and maintain various operational committees to address issues and tasks within the purview of a particular area.

Shared Governance Committees

These committees are college-wide and include members of all constituencies (faculty, staff, managers, and students). Current standing shared governance committees include the following:

- Diversity
- Matriculation Advisory
- Planning and Budget
  - Direction Committees of the Strategic Planning Process (subcommittees of the Planning and Budget Committee)
- President’s Advisory Cabinet
- Staff Development
- Student Equity Planning
- Campus Technology

The membership composition of each of the committees in the above list was determined when the committee was established and is delineated in the committee description in the College Handbook. The membership composition can be changed with the approval of PAC.

Recommendations for new shared governance committees are brought to PAC for approval. The recommendation must include the purpose of the committee and the membership composition, including the number of representatives to be included from each constituency. The president of each constituency, using the agreed-upon processes within that organization, names its representatives to the committee.

Individuals who serve on shared governance committees as representatives of a constituent group are expected to serve as conduits of information to their constituency group. They should provide regular written or oral reports to their group and should share the views and concerns of their group with the other members of the shared governance committee on which they serve.

In addition to representation from the constituent groups, the college president/designee and committee chairs may name resource people to serve as
non-voting members of shared governance committees. If these non-voting members are to be permanent positions on the committee, then their positions (titles, e.g., Dean of Counseling) should be delineated on the official membership composition list for the committee and should be approved by PAC. “Temporary” (determined on a semester-by-semester basis) non-voting members do not need to be added to the official membership composition list.

All shared governance committee meetings are open to visitors. Individual committees may determine the processes to be used to allow these visitors to interact with the committee during committee meetings.

The Staff Development Office maintains a list of members for each committee and notifies the president of the appropriate constituent group when the term of office of that group’s appointees on a particular committee is set to expire. This notification will occur early in the spring semester so that new members can be named by the end of the spring semester and join the committee at the beginning of the fall semester.

Shared governance committees present recommendations to PAC for approval before they are implemented.

Minutes of shared governance committees are posted on the campus server.

**Academic Senate and Academic Committees**

The Academic Senate, the Curriculum Committee, and the Instructional Quality Assessment Committee are all part of the shared governance process but are not shared governance committees in that they are not established by PAC and do not necessarily have membership from all constituencies. The Curriculum Committee and IQA Committee are standing committees of the Academic Senate. The Petitions Committee is an academic committee with the following membership composition:

- Instructional Dean, Chair
- Dean, Admissions and Records
- Five faculty appointed by the Academic Senate
- One counselor appointed by the Academic Senate
- Student Advocate appointed by Associated Students

**Task Forces**

A task force may be created as needed to deal with specific (single item) issues relevant to the campus or district. The purpose of the task force and its membership composition are determined when PAC approves the task force. Depending on the purpose of the task force, it is possible that not all
constituencies will be represented. Typically a task force functions for a limited period of time, perhaps for a year or two. The college president/designee and committee chairs may name resource people to serve as non-voting members of task forces. If non-voting members are added to a task force, the revised committee membership composition will be presented to PAC for information.

Current (2006-07) task forces include the following:

- Reassigned Time
- Site and Facilities
- Student Services Master Plan

Operational Committees

Managers, individual departments, programs, and other units of the college may establish operational committees to address issues and tasks within the purview of that area. These committees are not shared governance committees and do not require constituency representation or appointments. The people who serve on these committees are selected because of the nature of their responsibilities at the college.

Current (2006-07) college-wide operational committees include the following:

- 5% MORE (Marketing, Outreach, Retention, and Enrollment)
- Catalog, Registration, and Class Schedule
- Safety (This committee will always include at least one faculty member with expertise in health and safety.)

Hiring Committees

The composition of hiring committees and the procedures they follow are delineated in Board policies and procedures.
Cypress College
and the
Cypress College Foundation
request the pleasure of your company

Saturday, February 24, 2007
Disneyland Hotel Grand Ballroom

in honoring
Bill Medley
(formerly of the Righteous Brothers)
Man of the Year

and Citizens of the Year:
Anaheim - Bruce & Johrita Solari
Buena Park - Dr. Steve Smith
Cypress - Karl & Penny Dashi
Garden Grove - Dr. Sheldon Singer
La Palma - Cliff & Becky Ishii
Los Alamitos/Rossmoor - Marilyn Poe
Seal Beach - Tom Blackman
Stanton - Jim Nelson

Recognition Awards
Anaheim, Buena Park, Cypress, Garden Grove, La Palma,
Los Alamitos, Seal Beach, Stanton

No-Host Cocktails and Silent Auction - 5:30 p.m.
Dinner 7:00 p.m.

$225 per person   $2,500 Benefactor Table Sponsor
$3,500 Founder Table Sponsor
$ 10,000 - Patriot Sponsor

Black Tie Encouraged

Sponsored by Warland Investments
2007 Americana Reservation

☐ Please reserve ___ place/s at $225 each.

☐ Please reserve ___ table/s as an Americana Benefactor at $2,500 each. Includes preferred seating for ten and 1/2 page ad in the commemorative program.

☐ Please reserve ___ table/s as an Americana Founder at $3,500. Includes ringside table of ten, full page ad in the commemorative program and champagne during dinner.

☐ Please reserve ___ sponsorship as an Americana Patriot at $10,000 (may include in-kind support). Includes front and center seating for ten, full page ad in the commemorative program, champagne during dinner and special recognition during the evening.

☐ I wish to place an ad in the Americana commemorative program. I have enclosed an ad form.

☐ I regret that I/we will be unable to attend; I/we wish to support the event with a contribution.

A check in the amount of $________ payable to the Cypress College Foundation is enclosed.

Bill my Visa/Mastercard for $________

Visa # ____________________ Exp. Date __________

Mastercard # ____________________ Exp. Date __________

Print name as it appears on credit card ____________________

Signature ____________________

I/We are attending in honor of ____________________

Cypress College Foundation
9200 Valley View
Cypress, CA 90630-5897
(714) 484-7126

(Please complete other side)
Name ____________________________

Address ____________________________

City/State/Zip ____________________________

Telephone ____________________________

Email ____________________________

**Guest List**

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

Providing an email will allow us to send an electronic copy of the Americana auction catalog when available.
2007 Americana Advertising Reservation

Yes, I/we wish to place an ad in the Americana Commemorative Program in recognition of an honoree, and/or Cypress College.

Name ____________________________
Company __________________________
Address ____________________________
City, State, Zip _______________________
Phone __________________ Email ________

Enclosed is my check for an ad:

Full page (7" x 9") $550 ______ 8"

*Full page inside back cover $1000 ______

Half page (7" x 4 1/2") $300 ______ 10"

Quarter page (3" x 4 1/4") $175 ______

Deadline: February 6, 2007

* Call for space reservation

Please make your tax-deductible check payable to the:

Cypress College Foundation
9200 Valley View
Cypress, CA 90630-5897

For information please call:
the Cypress College Foundation
at (714) 484-7126

For ad copy, please send black and white camera-ready art or disk in QuarkXpress, Adobe InDesign, Photoshop, PDF or Illustrator. Please include all fonts and graphics used in ad. If need be we can set your copy for you.
EXCLUSIVE OPPORTUNITY DRAWING
WIN $3,000 IN CASH!

Donation: $100.00
There are only 100 chances available
(only the first 100 tickets returned will qualify for the drawing)

Please return this response card by February 21, 2007
(need not be present to win)

Name______________________________
Address ___________________________
Phone _____________________________

___ I have added $100.00 to my Americana Awards Reservation Form
___ Check enclosed - or - bill my ___ VISA  ___ Mastercard (check one)

Signature ____________________________

___ I cannot attend, but please enter my name in the drawing
WISH LIST OF AUCTION ITEMS

• Sky box to a game at Staples Center
• Sky box to a Ducks game at The Pond
• Sky box to an Angel/Dodger game
• Tickets to any sporting event
• Batboy for a child at an Angel/Dodger game
• Ball boy at a Lakers game
• Condo/Cabin stays (Big Bear, Hawaii, Balboa Island, etc.)
• Ride along in TV News helicopter
• Ride along in a police car/helicopter
• Ride on the Goodyear Blimp
• Good bottles of wine/baskets of wine
• Tickets to Club 33 at Disneyland
• Walk-on part on a TV show or movie
• Screening for twenty people to an upcoming movie
• Tickets to a concert (backstage pass great and chance to meet the band/performers)
• Spend the day on the set of a TV show with lunch
• Private back lot/studio tour
• VIP tickets with a “meet and greet” to a TV show taping
• Lunch with the Fire Chief & tour of facility (we do get these but you can’t get enough)
• Special dinner for a party of 8-10 by a known Chef from a restaurant
• Quality restaurant certificates – dinner for 4’s
• Airline mileage donated from a frequent flyer program
• Day of beauty or cut & style at a committee/Board members favorite salon. (everyone gets their hair done – stylists always donate to support their client’s causes. They just need to ask!)
• Weekend rental of a Jaguar/Mercedes – something sexy. Dealers also support their client’s causes. We package this with a getaway to San Diego, Santa Barbara or Palm Springs. If they say no, ask for a children’s pedal car! (We get these at times as well.)
AUCTION DONATION FORM

32nd ANNUAL AMERICANA AWARDS
SATURDAY, FEBRUARY 24, 2007

NAME: ___________________________________________
COMPANY: ___________________________________________
TITLE: ___________________ E-MAIL: ____________________
ADDRESS: ________________________________
CITY/ST/ZIP: ________________________________
TELEPHONE: __________ FAX: _______________

DONATION DESCRIPTION FOR AUCTION CATALOG

______________________________________________________________

______________________________________________________________

SPECIAL INSTRUCTIONS/RESTRICTIONS

______________________________________________________________

Cypress College Foundation is a 501(c)(3) non-profit organization (Tax ID#: 23-7197703)

ESTIMATED VALUE: $ ___________ EXPIRATION DATE: ______

SIGNATURE: ___________________________________________

PLEASE CHECK ONE: _____ DONATION ENCLOSED _____ TO BE DELIVERED
_____ TO BE PICKED UP

______________________________________________________________

PLEASE MAIL TO:
CYPRESS COLLEGE FOUNDATION
9200 VALLEY VIEW, CYPRESS, CA 90630-5897

PHONE: (714) 484-7126 FAX: (714) 236-0911

Please send certificate or item by February 2, 2007
Black College Fair and Black History Month Celebration
Thursday ~ February 1, 2007
9 a.m. to 3 p.m.

Student Support Services Success Week
Monday ~ February 26 through Thursday ~ March 1
10 a.m. to 2 p.m.

Senior Day
Thursday ~ March 22, 2007
8 a.m. to 1 p.m.

Kindercaminata
Friday ~ March 30, 2007
8 a.m. to 1 p.m.

Parent Night
Tuesday ~ April 24, 2007
6 p.m. to 8 p.m.

Latino Family College Night
Thursday ~ May 10, 2007
6 p.m. to 8 p.m.

For more information regarding these events and/or participation, please contact Marion Shocklee at (714) 484-7371. More Information, including locations and agendas, will be available soon.
College is Great! ... But, you don’t want to be here forever, right?

Enroll in a “Half-Semester” class — **beginning the week of March 19** — and earn full credit by the end of the semester. “Half-Semester” classes are a great way to get back up to full-time status (read: Financial Aid and EOPS eligibility and insurance).

Click on to CypressCollege.edu and sign up today for that class you’ve been meaning to take or the one you’ve been unable to get into.