THIS WEEK

Ongoing

» Hispanic Heritage Celebration (September)
» "CORRIDOR" photo exhibit, Cypress College Photography Galleries, Tech Ed. 1, 2nd floor (through Sept. 22)
» Who Killed Bambi exhibit, Art Gallery, 7-9 p.m. (through Sept. 27)
» The Great Picture exhibit, Art Center College of Design in Pasadena (through Sept. 29)

19 • Wednesday

» Constitution Day and Club Rush events, in front of the L/LRC and SEM, 11 a.m.-1 p.m.

20 • Thursday

» SCHEC Transfer Fair, in front of CCC, 10 a.m-1 p.m.
» Club Rush, in front of the L/LRC and SEM, 11 a.m.-1 p.m.

21-23 • Friday-Sunday

» Dog Show, utility field area.

THEY SAID IT

"Just as despair can come to one only from other human beings, hope, too, can be given to one only by other human beings."

– Elie Wiesel

@Cypress is published each week. If you would like to have items included, please contact Marc Posner in the Public Information Office at ext. 47006 or mposner@CypressCollege.edu.

Dr. Michael J. Kasler, President
(714) 484-7308
mkasler@CypressCollege.edu

@Cypress

September 14, 2007, Newsletter from President Michael J. Kasler

FTES, Headcount Enrollment Measures Up at First Census Mark

▶ **Almost 800 more students are on campus and the full-time equivalent number of enrollees is projected to jump 1.5%.**

Enrollment figures look strong as the college crosses the first census date of the semester.

The number of students attending Cypress College this fall was at 13,773 on Monday. That compares with 12,982 last fall, an increase of 791 or 6%.

Cypress College's full-time equivalent students — commonly known as FTES — measure was also projected to increase about 1.5% this fall compared to last year.

Dr. Kasler thanked all college employees for their commitment to students and their work to increase the number of them attending classes here.

"This is a group effort that has involved the dedication of staff and faculty across the campus," he said. "It is gratifying to see hard work rewarded. Everyone should feel proud of this accomplishment."

FTES is based on a formula that equates the total number of student contact hours to an annualized factor.

More importantly, FTES is the number utilized to determine the funding received by the North Orange County Community College District. Cypress College's FTES is combined with FTES collected at Fullerton and SCE and reported to the state as a District total.

Enrollment also appears to be up at both Fullerton and SCE as well.

FTES and headcount can fluctuate throughout the semester, especially in light of late-start, half-semester and other short-term courses. Accurate reporting of positive attendance is also critical in determining the actual FTES for the campus.

The final FTES for fall is projected to reach 4,950, a number that has increased since the initial projection was made earlier in the year. FTES for spring, albeit an early projection, is targeted for 4,500.

One thing that is certain is the FTES collected for summer school. It totaled 1,019, and increase of more than 100 full-time equivalent students compared to the summer of 2006.

Illustrating the adage "less is more," two significant factors are likely contributors to enrollment increase: decreases in fees and the reduction of construction impact on the campus.

The college has also undertaken aggressive marketing efforts in recent years, heightening awareness of the campus and our programs.

Blackboard Availability Expanded; Training Set

Blackboard sites are now available to all faculty who would like to utilize a Blackboard course site to enhance their face-to-face classes. Those who are interested are invited to attend an on-campus training session on Thursday, September 27 in the TLC, from 4:30-9 p.m.

The training can also be completed online. Those who are interested in the virtual training should e-mail Jeanne Miller and their name, division, course(s) number, name and CRN.

You've Got NO Mail: Server to be Down

E-mail and other Novell-related computer services will be unavailable after 5 p.m. today (Friday, September 14) until approximately noon on Saturday.

The outage is part of a planned server outage that is required to add a backup computer for GroupWise and the shared file services handled Novell, such as the "J-drive."

Once the work is completed there will be full redundancy of the services, meaning future outages should be limited.

Congratulations to **Keith Cobb**, Financial Aid Director on his appointment as Region VIII Representative for the California Community Colleges Student Financial Aid Administrators Association (CCCSFAAA).

In this elected role, he will be responsible for attending the CCCSFAAA Executive Board meetings and serving as the lead constituent for our region. Additionally, Cobb will advocate for financial aid programs designed to serve needy community college students while providing leadership to Region VIII which consists of the greater Orange County and South Los Angeles county community colleges.

The work of **Rodney Liggett**, an Art Computer Graphics student, appears on the cover of the latest edition of the Cypress College Student Handbook. The handbook serves as the textbook for all Counseling & Student Development 140 classes. Approximately 5,000 copies of the handbook have been printed.

Liggett completed the work during the spring semester in an ACG course taught by **Michael Johnson**. It was submitted for consideration as part of a program linking art students with the Public Information Office.

Training Seminar Reaches Out to Area High School Auto Teachers

On Thursday, August 30, the Cypress College Automotive Department hosted a one-day training seminar for high school, college, and industry automotive instructors from all over Southern California.

This class covered advanced electrical concepts such as Multi-Plex Computer control systems and CAN communication.

Pat Ristine, a corporate instructor from Toyota Motor Sales, U.S.A., Inc., assisted in the presentation by providing in-depth instruction that was well-received by those in attendance.

As one high school instructor commented "In taking classes such as those offered by Cypress (College) we are able to obtain the clarity and the in-depth understanding necessary to effectively teach a subject that we might not otherwise be able to obtain from just reading a book."

In addition to its training value, it is an important outreach event, particularly to the high school teachers who will influence where prospective students will get their automotive education.

Cypress College Foundation Kicks Off 'Pull for Cypress' Campaign

The Cypress College Foundation has kicked off the annual "Pull for Cypress" campaign. The fundraising initiative is an opportunity for campus employees to contribute to the success of our students by providing them with financial resources through programs such as emergency book loans and scholarships.

About $600,000 is raised each year by the Foundation through campaigns such as this, the upcoming Golf Classic (October 8), and the Americana Awards.

"We recognize that some can give a great deal, and others not as much, but please know that whatever you donate is needed and appreciated," said Raúl Alvarez, the executive director of the Foundation and Community Relations. "Your contribution will make a difference in a student's life."

Contributions can be made via a payroll deduction.

A cover letter from Dr. Kasler and Alvarez and a brochure about the "Pull for Cypress" campaign were delivered to all campus employees this week. Additional questions should be directed to the Foundation at ext. 47126.

Blueprint

A report on Cypress College's Construction Projects

Academic Computing and Media Services have relocated to their new, permanent home. The move took place on Monday. The office is located in what used to be the Culinary Arts kitchen area. The main entrance is found along the wide corridor adjacent to the south entrance to the Fine Arts Building.

The office features a self-service area that includes the laminator, poster maker and both Macintosh and Windows-based computers.

On the front side of the same building, or what used to be the Culinary Arts Dining Room, is the new Art Gallery. A quick peer through the window makes it evident that the space is nearing the point that it can be occupied. Placing the gallery adjacent to the Theater Lobby provides new opportunities for arts events. It also allows for the lawn in front to be utilized for a future sculpture garden.

Also in the Theater Arts building are two newly remodeled classrooms.

Both the classrooms and the gallery should be ready to open later this month.

On the Student Center project, the main building is being prepared for installation of the siding. The Bookstore/Production Center is already wrapped and textured.

The Staff Development Committee is accepting Requests for Travel & Conference Funding [click to view the directions].

A signed copy of the application with conference brochure or Internet web page is due to the Staff Development Office by 4 p.m. on or before the following dates: September 28, 2007; November 16, 2007; or February 1, 2008.

First-deadline funds will be allocated on October 8.

For additional information contact the Staff Development Office.

The Bistro at Café Cypress is now open on Thursdays, from noon-1 p.m., featuring varied international cuisines prepared and served by the Cypress College Hotel, Restaurant, Culinary Arts students from Chef Bird's International Gourmet Foods class and Lisa Clark's Restaurant/ Banquet Operations class.

Reservations are recommended, please call (714) 808-4554 or feel free to e-mail Clark. Gourmet lunch includes appetizer, soup or salad, entrée, dessert and beverage for $8.95.

A calendar with a listing of the cuisines is available in the @Cypress "Extras" section.

For nearly a half-million students, Cypress College has been a springboard to their dreams. Cypress College: Motivating Minds.

The Institutional Research Bulletin will provide brief research reports on a variety of topics to the Cypress College community. Your suggestions for topics and questions about reports are welcome. Please contact Heather Brown at (714) 484-7311.

Cypress College Students - Fall 2007

At the Fall 2007 census date, Cypress College enrolled 13,773 students. **This represents an increase of 6.1% from Fall 2006.**

⸺

➢ The majority of students enrolled at Cypress College are female (56%).

⸺

➢ The majority of Cypress College students (64%) are under the age of 25. Over 3,800 students are younger than 20, and over 5,000 students are between 20 and 24 years old. There are over 1,800 students in the age range between 25 and 29 years old. Over 2,500 students are between 30 and 49. Almost 600 students are over 50. The average age of our students is 26 years.

⸺

➢ More than 60% of Cypress College students are from traditionally under-represented ethnic groups. The percentages of Asians and African Americans at Cypress College are much higher than the percentages in the population of Orange County.

Student Ethnicity

African American	5.8%
American Indian/Alaskan Native	0.6%
Asian/Pacific Islander	19.6%
Filipino	7.9%
Hispanic	27.5%
White	29.0%
Other	1.7%
Unknown	7.9%

⸺

➢ Most students come from cities within our service area such as Anaheim (2,372), Buena Park (1,433), Cypress (1,394), Garden Grove (811), La Palma (369), Stanton (360) and Los Alamitos (301). However, many students come from areas outside our service area such as Long Beach (677), Cerritos (591), Fullerton (462), Whittier (424) and La Mirada (395).

⸺

➢ Most students are U.S. citizens (86.0%) or permanent residents (9.5%).

⸺

➢ The college collects information from students about the highest level of education achieved by either of their parents. The latest responses indicate that 35% of our Fall 2007 students are among the first generation of their family to attend college. A quarter of our students reported that one or both parent(s) had attended college but not received a diploma. Only 26% of Cypress College students came from a family in which one or both parents had at least a Bachelors degree.

⸺

➢ Our students also have a wide range of educational backgrounds. Over 250 colleges and universities are identified as the last college of attendance for Cypress College students. Students with previous college experience represent transfers to Cypress College, students concurrently enrolled at several community colleges in order to find the courses they require, or degree holders who are seeking retraining for new careers, upgrading of skills, and continuing learning in a wide range of courses. The colleges and universities include many California community colleges, with Cerritos, Fullerton, Golden West, Long Beach and Orange Coast accounting for over 2,000 students. Over 700 students have previously attended a California State University campus such as CSU Long Beach (338), Fullerton (198), Pomona (48), Dominguez Hills (33), and Los Angeles (26). Almost every UC campus is represented at Cypress College, with 233 students having previously attended a UC campus. Eighty-one Cypress College students have attended UC Irvine, 54 from UCLA, 41 from Riverside, 21 from San Diego, and 19 from Berkeley. The growing international student program has also brought students to Cypress College with experience in colleges and universities representing 29 foreign countries.

⸺

➢ Most students come to Cypress College from local public high schools. Our top feeder high schools include: Cypress (738), Kennedy (707), Cerritos (456), Western (433), Los Alamitos (401), Savanna (326), Loara (324), Pacifica (304), Magnolia (258), and La Mirada (250). Our students also come from many other places besides local public high schools. These include local private high schools such as St. John Bosco (75) and St. Joseph's (67). Many students attended high school in foreign countries such as Vietnam (66) and the Philippines (59), as well.

———

➢ Cypress College students enroll with a variety of goals. Over 55% express the desire to transfer, with or without an associate's degree. Many attend to learn or upgrade skills for a career. A significant percentage enrolls without expressing a clear goal. The following table represents the goals expressed by students.

Educational Goal

Transfer with degree	40.7%
Transfer without degree	15.3%
Degree without transfer	9.8%
Prepare for new career	4.2%
Vocational certificate	3.0%
Educational development	2.7%
Advance in current career	2.7%
Improve basic skills	1.8%
Maintain license	1.7%
Discover goals	1.5%
Vocational degree	1.4%
Complete GED	0.2%
Undecided	10.3%
Unreported	4.6%

———

➢ Cypress College students are focusing their studies in over 100 different majors. The top 10 majors this fall are General Studies (2,609), Liberal Arts (1,335), Registered Nursing (1,093), Business Administration (787), Accounting (397), Teacher Prep (309), Human Services (290), Radiological Technology (285), Art General (283), and Dental Hygiene (238).

———

➢ The majority (65%) of students attend Cypress College part-time (less than 12 units per term). The average number of units for which students enrolled is 8.59.

Units Enrolled

0.5 – 3	19.2%
3.5 – 6.5	20.5%
7.0 – 11.5	25.2%
12 or More	35.0%

Did you know?…

The Cypress College Institutional Research Office's **website** provides access to reports on student and staff demographics, planning, institutional effectiveness, FTES, enrollments, and other helpful links: http://www.cypresscollege.edu/~hbrown/

About us…
Heather Brown joined Cypress College as Director of Institutional Research in 2002. Last semester she also enjoyed working with students as an adjunct instructor for Psychology 101. She has held research positions at three other community colleges in California and worked as a consultant for 2-year and 4-year colleges. She earned her Ph.D. in Applied Social Psychology from Claremont Graduate University.

Philip Dykstra joined Cypress College as a Research Analyst in January 2004. He previously held research positions at El Camino College, Cerritos College, and Rancho Santiago Community College District. Phil earned his masters degree in Public Administration, with an emphasis in Urban Planning and Management from CSU Fullerton.

Michelle Oja joined Cypress College as a Research Analyst this fall. Her previous research posts were at Mt. San Jacinto Community College District and Riverside County Department of Mental Health. She has also taught psychology and research method courses at public and private colleges and universities. Michelle is currently earning her Ph.D. in Applied Social Psychology; her MA degree in Social Psychology was completed at University of Nebraska.

Institutional Research serves Cypress College by providing sound, action-oriented research in order to support institutional assessment, decision-making, and strategic planning. The research office strives to provide consistent and accurate information that will help decision-makers to act on behalf of students and the community to foster student success and institutional effectiveness.

Coming in November 2007!

What is MyGateway?

MyGateway is a portal to on-line services for students, staff, and faculty of Fullerton College, Cypress College, the School of Continuing Education, and the District Office.

What is the Big Deal?

You may already be familiar with WebStar— the website where students register for classes and instructors print class rosters. With MyGateway, you will be able to do all these functions and more. When you log in, MyGateway will recognize who you are, what school you are from, and what classes you have. Then, it will present you with a set of services customized just for you.

For Students

See a list of your classes

Click to a course page for each class; connect with classmates

Link quickly to registration, transcripts, and grades

See all your important deadlines in a single calendar

For Faculty

Post documents to a course page for each class you are teaching

Communicate easily with all your students

Link quickly to rosters and grade entry

Enter deadlines and other important dates on class calendars

For Everyone

Stay informed with messages directed specifically to you

Create group sites, connect with others

Customize the layout of your MyGateway page

Customize your MyGateway page with links to other sites

Add links to other sites

One login. One location. One gateway.

Tips and Directions for Completing the 2007-2008 Request for Travel & Conference Funding

1. Read all directions carefully before typing information into the yellow boxes on the Excel form.

2. **Complete PART 1: GENERAL INFORMATION** by typing into the yellow boxes.

13	**PART 1: GENERAL INFORMATION**
15	**Name:**
17	Check Position ☐ **Faculty** ☐ **Classified** ☐ Full-Time ☐ Part-time ☐ **Management**
19	**Position Title:** **Div/Dept:**
21	Name of Organization or Group sponsoring activity (do not abbreviate):
22	
23	Description of the activity (Attach an announcement or invitation which includes DATE, LOCATION, and COST):
24	
25	Inclusive dates of the activity including travel time:
26	
27	Location of the activity:
28	
29	*(This line is automatically calculated - do not enter information)* $ -

Attach a printed conference announcement, Internet web page, or invitation that includes:
- the name of conference,
- name of sponsoring organization,
- date,
- location, and
- cost of registration fees.

The district requires this information before processing.

3. **Complete PART 2: COLLEGE QUALIFICATIONS FOR FUNDING** by typing an X in all of the applicable yellow boxes.

31	**PART 2: COLLEGE QUALIFICATIONS FOR FUNDING**
33	**The following section MUST be completed. Type an X in all of the boxes of the uses**
34	**THAT QUALIFY YOUR REQUEST FOR FUNDING.**
36	DIRECTIONS OF THE CYPRESS COLLEGE STRATEGIC PLAN
38	☐ **Direction One:** Designing, enhancing, and delivering comprehensive instruction to promote
39	academic excellence and student learning.
40	☐ **Direction Two:** Developing and providing comprehensive student support services to foster
41	a positive and effective learning environment.
42	☐ **Direction Three:** Ensuring that campus support services are effective and efficient.
43	
44	☐ **Direction Four:** Promoting a campus climate that embraces diversity and supports excellence,
45	integrity, collegiality, and inclusiveness.
46	☐ **Direction Five:** Establishing and strengthening collaborative relationships with other education:
47	institutions and with the communities we serve.

NOTE: In an effort to disseminate information to the entire campus, the Staff Development Committee requests your permission to post your typed report on the StaffDev web site.

Any questions? Call Nancy Deutsch at X47326 or Elizabeth Douglas at X47324.

4. **Complete PART 3: JUSTIFICATION & ACCOUNTABILITY INFORMATION**.
    TIP: Your application for funding will be judged on the merit of your written justification and responses to items 1-5. Include all the information requested on the application. In addition, ***include all information requested in the guidelines below for each priority you checked on the application.***

    Priority 1: **Training/retraining necessary to fulfill job duties**, <u>**as required by federal, state, or accrediting agency, the district, or the college.**</u> Under PART 3, item 2, explain what training is required, **by what agency/entity**, and for what purpose. Explain the benefits of receiving the training; conversely, explain the consequences of no training.

    Priority 2: Active participation in this conference/workshop.   Under PART 3, item 2, explain your active participation in a sentence or two. You must also attach an official invitation, e-mail confirmation, conference program, or other proof of your active participation. Leave blank if none apply.

    Priority 3: Officer or director of a regional, state, or national organization. Under PART 3, item 2, tell what role you play in this organization. Please attach official letter from the regional, state, or national organization or other documentation of your involvement.

    Priority 4: Student organization advisor.   Under PART 3, item 2, list the student organization, the purpose of the conference or workshop to be attended by students, and the benefits of the event for the students and the college.

    Priority 5: Professional enrichment: Required for all applications. Under PART 3, item 2, please tell what information or skills you hope to gain at this conference or workshop and how this information will be used to improve your role at Cypress College.

5. **Complete PART 5: EXPENSES**.   **The form will automatically calculate the costs.**
    If you are requesting funding for one of the top priorities listed above, we have a limited amount of funding available to pay for hotel accommodations and/or transportation that are not included in the cost of conference registration. In many cases only partial funding may be available.

    TIP: When you make your hotel reservations, ask for total per night charges, including all taxes and applicable charges, (e.g. energy surcharge).   It is crucial that you include all expected costs. If actual expenses EXCEED the original estimated costs as entered here, the District ***WILL NOT*** *reimburse more than the total of this request.*

6. **Complete PART 6: SIGNATURES** with your signature and the immediate supervisor or division dean signature. Applications that do not have both signatures will not be considered for funding.

7. **Submit** one (1) signed copy of the application to the Staff Development Office by 4 p.m. on or before **September 28, 2007**; **November 16, 2007**; or **February 1, 2008**. Please e-mail the completed electronic form to edouglas@cypresscollege.edu before the applicable deadline.

Any questions? Call Nancy Deutsch at X47326 or Elizabeth Douglas at X47324.

UCLA

A representative from UCLA will be here for individual appointments & a workshop.

Please come by or call The Transfer Center to sign-up .

Cypress College Transfer Center

9200 Valley View FA 100   Cypress   CA 90630

714-484-7129

Hours: Monday-Thursday 8am-7pm & Friday 8am-5pm

Dates & Times :

9/20 (Thurs) 1:40-4:00pm

10/25 (Thurs) 1:40-3pm

10/25 (Thurs) Workshop 3-4pm in FA 211

11/14 (Wed) 10am-4pm

Sign up 30 days in advance!

Fall 2007

The Bistro at Café Cypress

Featured menus prepared and served by Cypress College Hotel, Restaurant, Culinary Arts (HRC) Students from the International Gourmet Foods & Restaurant / Banquets Operations classes.

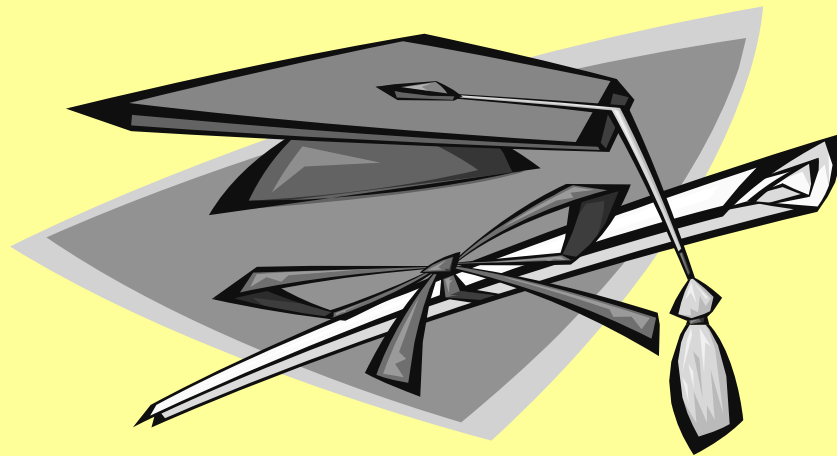|	
France	September 6
Spain	September 13
Morocco	September 20
Italy	September 27
India	October 4
Japan	October 11
China	October 18
Thailand	October 25
Vietnam	November 1
Cuban	November 8
Greek	November 15
Mexico	November 29

The Bistro is open Thursdays 12:00 noon to 1:00 PM
Gourmet lunch includes appetizer, soup or salad, entrée, dessert and beverage $8.95
For Bistro Reservations or Catering information call (714) 808-4554

Visit Café Cypress   Monday through Friday   9:00 AM -1:00 PM
NOCCCD Anaheim Campus 1830 West Romneya Drive, Anaheim CA 92801

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Admissions Advisor Appointments
and UC Essay Workshop

9/28 Friday 10-2
10/5 Friday 10-2
10/8 Monday 1-4
10/19 Friday 10-2
10/24 Wednesday UC Essay Workshop   10-11am FACC
11/2 Friday 12-3
11/5 Monday 1-4
11/16 Friday 12-3
11/30 Friday 10-2

CYPRESS COLLEGE TRANSFER CENTER

9200 VALLEY VIEW FA 100

CYPRESS, CA 90630

714-484-7129

FALL HOURS: Monday-Thursday 8am-7pm

Friday-8AM-5PM

NOCCCD
Full-Time Faculty

The Office of Human Resources in conjunction with members of the Professional Growth & Development Committee is pleased to present

INFORMATIONAL WORKSHOPS
FOR 2008-09 SABBATICALS

Tuesday, September 18
Cypress College Complex, Room 419
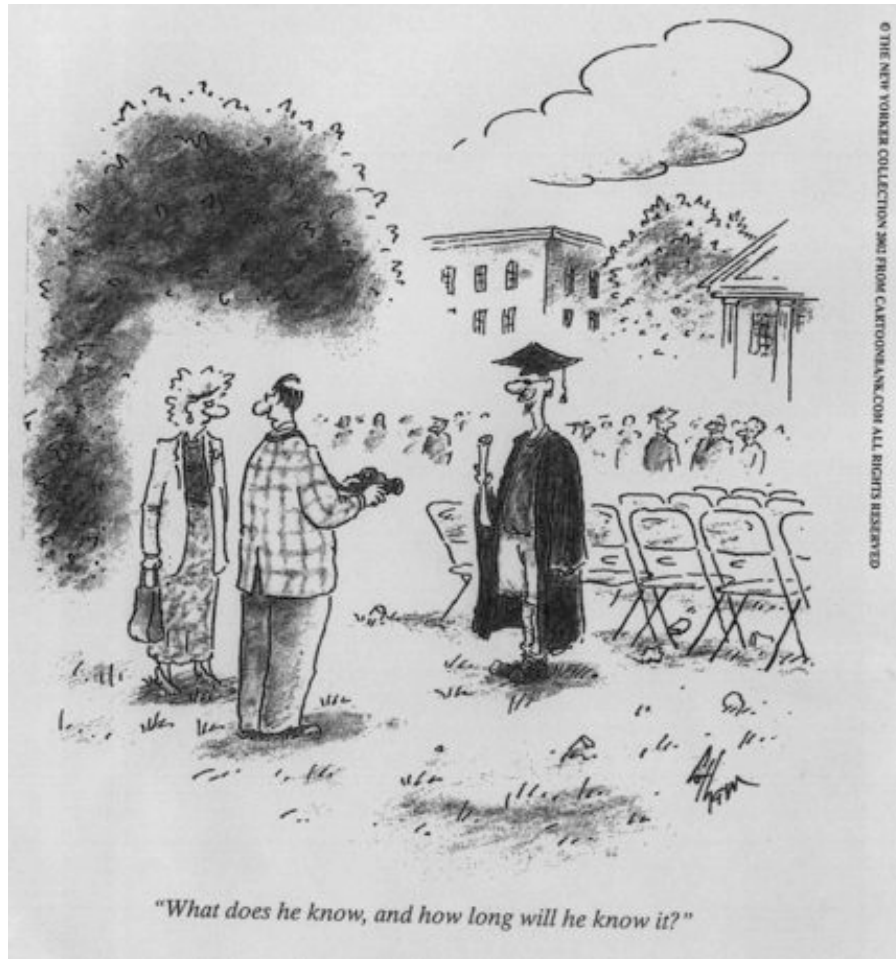3:30 p.m.

and

Thursday, September 20
Fullerton College Staff Dining Room
3:30 p.m.

To request a copy of the Sabbatical Handbook
or review sample applications prior to the workshops
please contact Angela Cotton in
Human Resources at 84816 or
via e-mail at acotton@nocccd.edu

NOTE: Application deadline – Thursday, November 1, 2007

JOIN US FOR THE
SLO DIALOGUES

"What does he know, and how long will he know it?"

Faculty dialogue sessions to select department reps & come up with recommendations to accelerate the process. Flex credit available.

Wednesdays, September 5, 12, 19, 26

from 3:00 p.m. to 4:30 p.m.

in CCComplex— 405