

## Institution-Set Standards for Student Achievement

### Creation of Institution-Set Standards

Each year during the fall and spring semesters, key personnel from all constituency groups at Cypress come together during the Planning and Budget Committee (PBC) meetings, held twice a month. These representatives worked together to collaborate and create institution-set standards (ISS) for successful course completion, unduplicated award, degree, and certificate completion, and transfer volume. In setting the ISS, a variety of methodologies were used. First, three year averages for course completion, unduplicated awards, degrees, and certificates, as well as for transfer volume were examined. Next, the group considered the highest point for each metric within the three-year scope of the data. All methodologies were considered and discussed, and the committee set the standard to be used.

These standards have been further refined and revised for the 2016-17 school year, and are presented in the table below. In 2016-17, the primary change to setting the standards related to the use of duplicated awards.

**Evolution of Institution-Set Standards**

Standard Name	2015-16 ISS	2016-17 ISS
Successful Course Completion	71.2%	71.1%
Award Completion*	1,293	1,837
Certificate Completion*	546	759
Degree Completion*	845	1,078
Job Placement Rate	66.16%	68.00%
Licensure Pass Rates	Standard Set by Program	Standard Set by Program
Transfer Volume	863	903

*\*Note.* The methodology for setting standards related to award completion changed from using unduplicated students to using award counts from 2015-16 to 2016-17.

### Use of Institution-Set Standards

ISS are used in three primary ways, Instructional Program Review, the Institutional Effectiveness Report (IER) and the ACCJC Annual Report. Standards for successful course completion are used within the Departmental Planning and Instructional Program Review process where departments and programs compare their success rates to the ISS for the two most recent fall and spring semesters. Additionally, Program Review also includes the ISS for degrees, certificates, and transfers. In this way, programs have the opportunity to compare how they are contributing to student success through these measures in relation to overall college results. ISS are also part of the College's overall assessment of institutional effectiveness and are included in both the IER and the required ACCJC Annual Report.