

**Cypress College
Planning and Budget Committee
Minutes of October 15, 2015**

Present: Steve Donley, Phil Dykstra, Jolena Grande, Michael Kavanaugh, Rod Lusch (CSEA), Daniel Sabastian (AS), Bryan Seiling, Grace Suphamark (CSEA)

Resource Advisors: Steve Donley, Richard Fee, Yongmi Han, Mark Majarian, Rick Rams, Dave Wassenaar

Guest: Kristy Diep, Regina Rhymes

Recorder: AeYoung Kim

1. **Minutes**

The Minutes of October 1st approved as amended.

2. **Student Success Scorecard-Phil Dykstra**

Phil distributed and reviewed the Student Success Scorecard. He explained the scorecard analysis and showed the comparison of college data from one time period to another. Students from 2008-2009 were tracked over a 6 year period. There are also Performance Indicators for Cypress and Fullerton College which include completion of all degrees, certificates or transfer, completion of college level courses from remedial Math, English or ESL and Career Technical Education degree, certificate or transfer.

3. **One Time Budget Request-Karen Cant**

Karen reviewed the list provided, with the recommended funding, to the committee explaining the brief history behind the process and showing the One-Time Funding requests by ranking. PBC shall forward the funding recommendation to PAC.

4. **Armed Officer- Karen Cant**

The District is currently researching the pros and cons of hiring an armed officer on campus. There are various options including:

- Pay the Police Department patrol more frequently
- Pay the Police Department to work hours on the Cypress Campus
- Hire through a private security company
- Contract with the city and assigned armed security on campus
- Hire staff post certified
- Have a campus Police Department.

Karen will be accompanied by the Vice Chancellor to meet with the Cypress Police Department for further discussion. Rod expressed his safety issue concerns and feels it would be less of a liability using PD or private company. Karen shared that nothing is a guarantee, and college campuses seem to be evolving. Cypress College and Cypress PD have also agreed to allow the SWAT Team to practice on our campus during off hours. Further discussion will take place.

5. **Parking Update- Karen Cant**

Contract has been signed for the implementation of a parking system called EXEPAX which is a license plate reader. The permit could be paid for online and the license plate number is the "permit". Another benefit is if another car will be in use changes, updates can be done online. Cypress is currently waiting for the software to arrive. There will be computers available for people to register their license plates. The college where the site visits took place is working closely with Cypress and willing to assist with the launch of the new technology.

6. **FT Faculty Prioritization- Phil Dykstra**

On November 7th at the last Chancellor's Staff meeting, the college received approval to hire 30 new fulltime faculty for the Fall 2016 Semester. Phil provided a handout which included the positions in order by rank. There were no changes to the first 24 listed and changes were made to the bottom 6 and Dr. Simpson explained his rationale in detail which Bryan Seiling and Jolena Grande expressed how helpful it was to hear the reasonable details.

7. **STEM Institutionalization**

A proposal to institutionalize STEM Program was submitted by Dr. Fee. Although the proposal provided detailed information of impact STEM Program on students, the role and responsibility of the proposed positions were not clear. The proposal also did not provide the details of number of students who will participate in the program. Dr. Fee was requested to resubmit the proposal with additional details.

8. **Special Requests- SEM**

The Committee supports the request for additional funding requested by PE to cover critical baseline supply items to the following athletic programs: Baseball, Softball, Men's Soccer and Women's Soccer for \$6177.60

9. **Other**

Meeting adjourned 1:50pm

Next meeting will be held on November 5, 2015