

**Cypress College
Planning and Budget Committee
Minutes of November 1, 2018**

Present: David Dang, Phil Dykstra, Mike Kasler, Monica Santana, Joe Vasquez, Bryan Seiling

Resource Advisors: Yongmi Han, Marc Posner, Eldon Young

Guests: Samreen Manjra

Recorder: AeYoung Kim

1. Public comment on agenda items

No comments at this time.

2. Minutes - Minutes from the October 18th meeting minutes were approved.

3. Classified needs discussion

Dr. Schilling recommended that a discussion begin with PBC regarding the new classified needs process set to begin in 2019.

Phil reviewed the process used last time in 2016 and answered several questions. He also asked constituency group leaders to take this back to the shared governance groups for their feedback and suggest possible changes to the process.

Mike Kasler notified the committee that many Deans are not turning in their requests for hire because they were waiting on the CERP.

4. ISS- Degree completion

The group began their second in a series of four discussions related to the setting of our institution-set standards.

The group also went over a handout which laid out the degrees awarded from the years 2013/14 to 2017/18 overall and disaggregated by division and by award.

5. Strategic Plan Fund Update

Phil shared with the group that 14 proposals were submitted to the \$100,000 Institution-Set Standards/ Strategic Plan Fund totally over \$141,000.

5 proposals to Direction A (student success)

Additional Anatomy and Physiology models \$15,538

Auto Technology web based tracking portal \$11,880

Expansion of the- Grab N Go food campaign \$25,000

Research on a Guided Pathways ESL certificate \$5,100

Primate and human bones for Anthropology- 10,800

5 proposals from Direction B (organizational excellence)

Purchase a software license for PSY/SOC 161 \$13,941
Improve Auto Collision Repair lab lighting \$15,000
Auto Collision Repair technician training \$3,000
Auto Collision Repair outdoor lighting \$10,000
Undergraduate Research Program \$7,725

4 proposals from Direction C (community relations)

Human Sex Trafficking Awareness Seminar \$6,000
Bronze Statue of Charlie the Charger \$4,100
Second Athletics Hall of Fame Induction \$6,000
Virtual Campus Tour and Map \$7,500

The Direction committees will meet and rank the proposals in November. Phil will bring the ranked list to the first President's staff meeting in December and then to PBC and PAC for final approval.

6. Student Success Scorecard presentation

Phil shared a series of slides related to the Student Success Scorecard. These slides focused on completion of transfer level math and English, the completion pathway including several momentum points including persistence for 3 semesters, completion of 30 units and completion of a degree, certificate or transfer and CTE metrics including award completion and median wage gains.

Cypress is doing very well and ahead of the State average on many metrics.

7. Other

Phil shared a memo from Dr. Schilling regarding the approved faculty prioritization hiring list for 2019-2020. There is currently no final Faculty Obligation Number (FON) from the Chancellor's Office. Therefore, Chancellor's Staff made a preliminary decision to hire a total of 45 Positions. 18 FT positions at Cypress College, 25 from Fullerton College and 2 positions from NOCE now and conduct a review later once additional information from the Chancellor's Office is received.

Meeting adjourned 1:55 p.m.