

**Cypress College
Planning and Budget Committee
Minutes of December 3, 2015**

Present: Santanu Bandyopadhyay, Karen Cant, Jolena Grande, Rod Lusch (CSEA), Daniel Sabastian, Bryan Seiling,

Resource Advisors: Paul de Dios, Nina DeMarkey, Mike Kavanaugh, Mark Majarian, Rick Rams

Guest: Eileen Haddad, Christina Oganessian

Recorder: AeYoung Kim

1. **Minutes**

The Minutes of November 19th approved as amended.

2. **Budget Update – Karen Cant**

Karen shared information from the Legislative Analyst Office and reported that Prop 98 underfunded for 2013-14 and 2014-15 which could mean \$253 million one-time funds to community colleges with approximately \$10 million to NOCCCD. 2016-17, could mean \$396 million in new funding with approximately \$15 million to NOCCCD.

Legislative Analyst Office forecast indicates 1.99% COLA

3. **Spring 2016-Enrollment - Santanu Bandyopadhyay**

Santanu provided a handout to the committee showing the 2015-2016 FTES projections for Cypress and Fullerton College. There has been an increase in class sections at Cypress which was reflected mostly in Health Science.

4. **Facility Update- Karen Cant**

Karen attended the Bond Oversight Committee. The District has welcomed Pamela Pence, Program Manager from MAAS. The campus selected Susan Rittel our newly hired Project Manager who comes to us from LA County Office of Education pending Board approval.

Karen is currently trying to get the new building on the next Board Meeting Agenda where she will do a power point presentation and Michael Stephens will also attend from the DLR group to assist in answering any questions.

Cambridge West Partnership has also met with representatives from the LLRC and the Vets center to discuss the programming to prepare for the process of hiring architects. The SEM building shall be the first large project. There is potential to replace lot 7 in the rail corridor with the same amount of parking.

Eyepax the license plate recognition system for parking will be piloting the program with staff and faculty in Spring 2016. We are currently working with Marc Posner in order to distribute instructions on logging in. Anyone can go on line to register. Each department will be given 50 permissions to start

to register the guests themselves for guests, vendors for as short as 1 day up to 1 week. The parking can be designated to one parking lot or open to all parking lots. The system could also be used for security by identifying who is here. Please continue to use the permit hanger during the transition period.

5. **Foundation Alumni Development Update- Raul Alvarez**

Raul was unable to attend the meeting. Update will be made at the next PBC meeting.

6. **Strategic Plan Fund Requests- Phil Dykstra (Kristina Ogenesian)**

In Phil's absence, Kristina shared with the committee there have been eight requests for funding as of December 3, 2015. Three aligned with Direction A, three aligned with Direction B and two aligned with Direction C which added up to a total of \$100,000.00 and some of the requests may be denied. There is no deadline and requests will be accepted until all the money has been spent.

7. **SLO Funding Support-Karen Cant**

There is now clerical support for inputting SLO's into TracDat. A template was created for faculty to complete and submit. Any other needs identified to complete SLO's can be submitted as a budget request.

8. **Legacy-Phil Dykstra (Eileen Haddad)**

Eileen reported that the research office met with Legacy at the end of October for an initial meeting to discuss the evaluation plan and at this meeting they discussed 4 of the 8 components of the evaluation plan. On Dec 10th, they will meet again and discuss the remaining 4 components in order to complete the evaluation plan. Phil will update PBC on the agreed upon evaluation plan at the next PBC meeting.

9. **Special Request- Health Science- Santanu Bandyopadhyay**

The Committee supports the special request from Health Science for additional funding for transportation/travel, registration, and lodging for Baccalaureate Degree Pilot Program- related meetings held between February 1- May27, 2016 and eight hours per week of additional professional expert pay, develop materials and market the Cypress College baccalaureate pilot program and continue baccalaureate pilot program curriculum during Spring 2016 Semester.

10. **Other**

Meeting adjourned 2:00pm