

**Cypress College
Planning and Budget Committee
Minutes of February 16, 2017**

Present: Santanu Bandyopadhyay, Karen Cant, Rod Lusch, Bryan Seiling, Grace Suphamark, Christina Johannsen

Resource Advisors: David Booze, Richard Fee, Mike Kavanaugh, Rick Rams, Katy Realista, Yongmi Han, Mark Majarian, Sara Rampel

Guest: Eileen Haddad

Recorder: Ty Volcy

1. **Minutes**

Minutes from February 2, 2017 were approved as amended.

2. **Budget Update- Karen Cant**

The FTES target is short districtwide Santanu . District will consider buying time to prevent from having to do budget cuts by the next year. District is also looking at creating a new funding model called the push out allocation model to replace the current EDFM. The Push Out Model will start circulating by March. PBC reviewed the following 2017-18 tentative budget assumptions that were created February 10, 2017: FTES Target, Allocation Model, Push Out Allocation Model, Unrestricted General Fund On-going Resource Summary, and Districtwide Expenses.

3. **Educational Master Plan- Eileen Haddad**

The EMP Taskforce met last week to discuss changes to the EMP and resolve remaining issues. The EMP will go to the Academic Senate, Planning and Budget Committee, and President's Advisory Cabinet before being submitted to the Board in April.

4. **Strategic Plan Update- Eileen Haddad**

The Strategic Plan Workgroup met to conduct an early rating of the objectives and goals before the Colloquium. Another evaluation will be done at the end of spring 2017.

5. **Classified Position Prioritization- Karen Cant**

PBC reviewed the ranking of collective scores of the classified positions on the prioritization list. All of the scores have not been received at this time. Rankings need to be completed by February 28 to be ready for review by PBC on March 2.

6. **Special Requests**

Committee supports the Special Request for Fine Arts requesting \$6,000.00 to pay for hourly models and assistants. The request is made as a budget augmentation because they will be falling short this year and do not have other resources of funding available.

Committee supports the Special Request for Fine Arts for \$858.00 to pay for kiln shelves as the current shelves are deteriorating.

Meeting adjourned 2:46 p.m.