

**Cypress College
Planning and Budget Committee
Minutes of May 18, 2017**

Present: Amanda Aros (AS), Phil Dykstra, Jolena Grande, Rod Lusch, Angiel Mendieta, Bryan Seiling, Grace Suphamark, Christina Johannsen

Resource Advisors: Raul Alvarez, Steve Donley, Yongmi Han, Richard Fee, Mike Kavanaugh, Rick Rams, Katy Realista, Mark Majarian,

Guest:

Recorder: AeYoung Kim

1. Minutes

Minutes from May 4, 2017 were approved as amended.

2. One Time Funding Rankings- Phil Dykstra

Last meeting a list of rankings were provided based on the Direction Committee ranking.

The top 5 rankings:

- LLRC- Math and English Centers
- Health Science- Radiology Manikins
- SEM Critical laboratory needs
- Student Service (CalWorks)- SCE Bridge Program
- Fine Arts- Replacement of dust collector and table saw in TA 108

PBC agreed with the ranking list provided by the Direction Committee above with these modifications first, the amount for the LLRC will be less than what was stated. The committee was in agreement that the Library Database should be moved or taken off the top from Advanced Funding. The Library impacts all students and is unfortunate to be on the list at all. Further discussion will take place with the new President and Vice President of Academic Services.

Second, \$250K of STEM will be covered through SSSP. STEM specifically targets Hispanic Students and what begun with a total of 25 students has grown to approximately 400 students however it is not strictly Hispanic students anymore. PBC asked the President to give STEM special consideration in his final review

Third, it was also agreed upon that the custodial services request should also be moved to number 2 on the list as well.

Decisions should be based upon which program has the biggest impact on the college. The list will now be sent to PAC for consideration.

3. IEPI Targets- Phil Dykstra

Phil provided information regarding the IEPI goals. Each year we are required to set 3 goals:

Successful course completion

This year- ACCJC has a 1-year goal of 71.1 with a 6-year goal of 72.1

Accreditation

This year- Fully Accredited- Reaffirmed

Required College Choice- Unprepared student completers

3-year weighted average one year goal of 45.7 and 6-year goal 46.7

These items shall go to the June 13th Board Meeting.

4. **Strong Workforce Development year 2 Funding- Santanu Bandyopadhyay**

Santanu provided a copy of the 2017 Workforce Project Funding Proposal. Cherry Li-Bugg and Joyce Carrigan will review the proposal to hire a Dean of Workforce and Economic Development and vote on item. This position will act as a liaison between the district, Board of Trustees, colleges and Continuing Education of their Strong Workforce Initiative (SWI) funding and other grant projects. We have so many opportunities without enough apprenticeships, Internship programs and would be so helpful to have someone to focus on these areas.

5. **2017-2020 Strategic Plan-Phil Dykstra**

The strategic work group will meet to finalize goals and objectives the research office will work with the various parties over the summer to develop timelines and action plans. The plan will be brought back to PBC for final approval in the early fall.

6. **Special Requests- Phil Dykstra**

CTE/Auto Tech- The committee supports the request of \$8,800.00 to purchase 30 chairs to replace those that have failed and those that are about to fail. M&O was consulted and the chairs described on the attached quote, is for a number significantly higher.

Pending Academic Senate approval. Student Learning Outcomes- The committee gives conditional support of \$36,709.00 to the Program Review and SLO committees met to review a demo of eLumen for both SLO's and Program Review including the possibility of replacing Curricunet this would take the place of LOMIS. However, the curriculum aspect of eLumen will require greater analysis and coordination with the District. In the interim, the Academic Senate will vote at its next meeting on May 25, 2017, about whether to recommend switching from TracDat to eLumen for SLO assessment and for Program Review. The additional \$13,645 for eLumen per year would be offset by less release time for faculty and less dedicated time for IR that will be needed with Tracdat (to coordinate Banner data with District IS). Fullerton College currently uses eLumen for its SLO assessments, and the Banner uploads occur at the beginning and end of each semester and are coordinated by the District. The costs are spelled out in more detail on the attached document; however there is a first year implementation cost of \$10,000, which would bring the first year costs to \$36,709 or a total of \$23,645 more than it would pay for TracDat.

Professional Development- The committee supports the request to increase of district and campus responsibilities; requesting an increase of reassigned time from 60% to 80%

7. **Other**

Meeting adjourned 3:00 p.m.