

**Cypress College
Planning and Budget Committee
Minutes of May 21, 2015**

Present: Santanu Bandyopadhyay, Phil Dykstra, Rod Lusch (CSEA), Bryan Seiling for Jolena Grande (AS), Randa Wahbe (UF), Grace Suphamark

Resource Advisors: Raul Alvarez, Peggy Austin, Joyce Carrigan , Paul de Dios, Nina DeMarkey, Steve Donley, Richard Fee, Yongmi Han, Rick Rams

Guest: Nicole Diamond, Kristina Oganessian

Recorder: AeYoung Kim

1. **Minutes**
The Minutes of May 7th were approved as amended.
2. **Budget Update- May revise**
Santanu Bandyopadhyay informed the committee of the May revise as reported by the Chancellor's Office. Included in the handout were revisions to the proposed 2015-16 budget. Revenues accrued to the state treasury over the current fiscal year have significantly outpaced estimates made at the time of the January proposal. All handouts may be located on the J:drive in the PBC Folder.
3. **Strategic Plan Annual Report-**
Phil Dykstra provided and reviewed the Strategic Plan 2014-2017 Annual Progress Report for 2014-15 and asked the committee for a formal adoption and a show of hands for support. Committee indicated support for this item.
4. **Strategic Plan Evaluation Report**
Phil Dykstra also distributed a handout with information on the Committee Assessment of Overall Progress on Strategic Goals and the Measures of Overall Institutional Effectiveness. The Direction Chairs also provided feedback to the committee. Direction A, Chair, Nina DeMarkey shared that the strategic planning process needs to continue to improve with better leadership so that the process will be acceptable during the 2017 Accreditation site visit. Phil spoke on behalf of Direction B, Chair, Dave Wassenaar who felt that the participation was much stronger than before though seemed uneven with a big range in updates and the need for greater commitment with more community partners and collaborations. Direction C, Chair, Raul Alvarez shared that they see good results in the upcoming years, excellent discussions; also some high school students are not prepared for the College assessment and may not be the best review system and feels that the solution is strong collaboration with high schools and outreach to the elementary schools.
The Committee showed support for the Strategic Plan Evaluation Report.

5. Special Requests-

The Committee supports the request by the Foundation to carry over unspent funds approved for Alumni Development Coordinator.

The Committee supports the request of \$6500.00 by Academic Senate to send 5 Executive Committee Members to the 2015 ASCCC Faculty Leadership Institute

The Committee supports the request of \$12,451.00 by Staff Development to increase the release time for the Professional Development Coordinator position from 60%-80% for Fall 2015

6. Other

Meeting adjourned: 1:45p.m.