

**Cypress College  
Planning and Budget Committee  
Minutes of September 6, 2018**

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**Present:** Matt Ceppi, David Dang, Phil Dykstra, Craig Goralski, Mike Kasler, Bryan Seiling, Mark Majarian, Joe Vasquez,

**Resource Advisors:** David Booze, Yongmi Hang, Rick Rams, Katy Realista, Eldon Young

**Guests:**

**Recorder:** AeYoung Kim

1. **Public comment on agenda items**

No comments at this time.

2. **Minutes - All**

Minutes from the May 17<sup>th</sup> meeting were approved.

3. **Review of PBC Guidelines**

Phil provided the committee with a copy of the PBC Guidelines which included updates discussed in previous meetings.

4. **Budget Update/new funding formula**

Matt Ceppi, consultant from CliftonLarsenAllen was brought on board before Emily Day to oversee the budget and was asked to return after the VP's departure to review the Budget and Finance for Cypress College. His background includes 19 years of experience in the CSU, and nonprofits with his focus on public institutions. Matt is happy to be here and has appreciated the warm welcome.

There will be a new formula for funding called, "Hold Harmless" with a 3 year transition timeline with a limit of \$12.5 million

- Base Allocation- Dollars per credit FTES  
Basic Allocation
- Supplemental Allocation- Dollars per point
- Student Success Allocation- Dollars per point
- Student Success Equity Allocation- Dollars per point

The college has made some good allocation decisions with some deficits and the structural deficits will be covered by the One-time funding process.

5. **One Time Funding Request**

General consensus shows that many of the items on the advanced funding list have been budgeted year after year. Matt would like to develop these annual costs into the annual budget at the division level where prioritization can be discussed and determined leaving One-time funding truly to One-time requests.

6. **Institution Set Standards Discussions**

Upcoming timeline:

Course completion- October 18<sup>th</sup>

Degrees- November 1<sup>st</sup>

Certificates- November 15<sup>th</sup>

Transfer- December 6<sup>th</sup>

7. **Other**

Bryan Seiling shared his concern about faculty prioritization. He would be a willing participant in rewriting the process used, but feels it is very important to follow the process currently in place using the information compiled last year and feels that the process is key and levels the field. Craig Goralski explained to the committee that the changes would first have to go to Academic Senate for deliberation on 13th and the Division meeting and speak to the body on the 27th. Craig plans on meeting with Dr. Schilling to discuss this topic and feels this could be the quickest way to pin Departments against each other especially with so many new hires.

**Meeting adjourned 2:32 p.m.**