

**Cypress College
Planning and Budget Committee
Minutes of September 17, 2020**

Present: Belinda Allan, David Dang, Craig Goralski, Eileen Haddad, Alexander Porter, Bryan Seiling, Jason Thibodeau

Resource Advisors: Thu Nguyen, Rick Rams, Eldon Young

Guests:

Absent:

Recorder: AeYoung Kim

1. Public comment on agenda items

A student by the name of Nikki Calub joined the meeting to get a better understanding of how we do governance here at Cypress College and self-introductions were made by the committee members.

2. Campus Budget Update- Alexander Porter

Alex gave an update on where the college budget currently stands. He walked the committee through the current Resource Allocation Model that the District is employing for the current fiscal year for 2020-2021. Historically it was a strictly FTES based model. The current model has changed into partially funded model that includes approximately 70% FTES and the rest made up of success measures. The documents shared are preliminary expenditures which are still being finalized and unable to release a draft of the report at this time.

The current balance analysis was also shared and again, the District is working through the finalization of the books.

Cypress College received a block of funds originally about \$500,000 addressing a few ADA regulation issues. In a future PBC meeting, Phil Fleming will be invited to a PBC meeting in November to make a presentation, explaining the items which need to be updated.

3. Institutional Research and Development

Strategic Plan Year 3 Evaluation

Eileen shared a draft of the Strategic Plan Year 3 which was originally developed in 2017. This evaluation outlines the college goals and objectives and each year an evaluation of the progress that has been made. The evaluation is typically coordinated by the Research office and the Strategic Direction Coordinators include Eileen, Marc Posner, Eldon Young and David Booze.

Eileen will send the evaluation to the committee via email in the near future and looks forward to hearing your feedback.

Faculty Hiring Prioritization Process Update

Eileen reported that this is specifically for new hires for Fall 2021. The District has exceeded its faculty obligation number for 2021 by 40 positions that will be able to move forward. All positions that were approved during the 2019-2020 process will continue to move forward even though some were put on hold as a result of the pandemic.

4. **Other**

Agenda items for next meeting:

1. Innovative ways to use the parking spaces without losing revenue.
2. Review the Faculty Obligation Numbers (FON) calculations.
3. Annual Review of our charge and purpose