



Fullerton College
Excellence. Elevated.

321 East Chapman Avenue
Fullerton, CA 92832-2095
Fullcoll.edu



Cypress College
Minds. Motivated.

9200 Valley View St.
Cypress, CA 90603-5805
Cypresscollege.edu

Special Admit Students

(Formerly called the Bridge Program)

Concurrent Enrollment of Pupils in K-12 & Community College

Designed primarily though not exclusively for junior & senior high school students seeking an enrichment opportunity in advanced scholastic or vocational work at Fullerton College or Cypress College



North Orange County Community College District

Board of Trustees

Dr. Barbara Dunsheath

Óà/6] ^:

Stephen T. Blount

Molly McClanahan

Jacqueline Rodarte

Jeffrey P. Brown

ÀÛ æ Á^} c

Tanya Washington

Ù& αÁ^*} ^•\ Á

Dr. Cheryl Marshall, Chancellor

Dr. JoAnna Schilling, President, Cypress College

Dr. Greg Schulz, President, Fullerton College

The North Orange County Community College District, in compliance with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex or sexual orientation in any of its policies, procedures or practices. The District is also committed to maintaining campuses that are free of harassment, drugs and alcohol. A copy of the District's full policy on non-discrimination, sexual harassment, sexual assault treatment and counseling, and maintenance of a drug-free environment is available in the District Human Resources Office.

Cypress College and Fullerton College offer K-12 students an opportunity to enroll in college courses as Special Admit Students (formerly called the Bridge Program). Enrollment is exclusively for advanced scholastic or vocational work.

(In compliance with the California Education Code Sections: 48800 - 48802, 76001 and 76300)

Advanced Scholastic Work includes courses at the college level such as college calculus, chemistry, foreign languages, geology, computer sciences, geography, psychology, sociology, history, humanities, the arts, and appreciation courses. **These courses should not be available at the high school and may not be courses previously taken.**

Vocational Work includes courses in a wide variety of occupational areas such as air conditioning, construction, drafting, photography, printing, refrigeration, and fashion design and cinema radio-television. **These courses should not be available at the high school and may not be courses previously taken. Physical Education classes** will be limited to 10% Special Admit Student enrollment for each section.

How do I enroll?

Go to Cypress College or Fullerton College and click on APPLY NOW and review your confirmation email. Special Admit Forms must be submitted one week before the first day of the semester (Monday – Thursday) see a class schedule for detailed dates. A new form is required each term the Special Admit student attends the college. To change enrollment status at the college, Special Admit students graduating from high school prior to the next semester must bring in their diploma or high school transcript indicating their graduation status.

Complete MATRICULATION SERVICES ELIGIBILITY FORM and take to college counseling. Take the Special Admit Student form to the Admissions Office at Cypress College or Fullerton College. When all parts are completed, the Admissions Office will review your application and required documents and will issue a registration date/time.

F-1 and F-2 Visa students are not eligible to enroll as a Special Admit Student.

Individuals not enrolled in a public school (home school students, private school students, and persons under 18 years of age who are not enrolled in school) may be eligible to enroll. Such students must contact the office of the college president for petition information.

What credit is granted?

Courses taken as a Special Admit Student goes on the college permanent record as collegiate credit in the same manner as regularly enrolled college students. Credit may be given at the high school and may meet a graduation requirement. The student should consult with the high school counselor.

How many courses may I take?

Special Admit Students may enroll in up to 11 units per semester as a part-time student or enroll into 12 or more units as a full-time student.

May I take English, ESL, Math or Reading courses?

Special Admit Students may take college level English, ESL, Math or Reading courses. Such students must meet the catalog stated prerequisites, if any, or demonstrate the necessary skills to be successful in such college courses, as indicated through completion of placement tests required of all new students.

May I take Advanced Vocational Courses?

Special Admit Students may take advanced vocational classes if they meet the listed requirements/prerequisites in the Cypress College or Fullerton College Catalog.

What are the costs?

All Special Admit Students are responsible for all college fees, including lab, health, and parking fees, as well as the purchase of required textbooks for each course. Enrollment fees are waived for .5 -11 units for California residents in grades 9-12. Enrollment fees are not waived for students in grades K-8. Per Education Code 76300. Special Admit students registered in more than 11 units per semester are required to pay the enrollment for **all** enrolled units. Students who do not pay the required fees **may** be dropped from classes for non-payment.

What are other requirements?

Special Admit Students are required to have a “**Permission To Treat a Minor**” form on file with the college Health Center prior to receiving health services (form is included in the packet). It is the parent or legal guardian’s responsibility to make transportation arrangements for Special Admit students in the event of an emergency, early dismissal or class cancellation.

College Policies:

Special Admit Students must adhere to all college policies on course requirements, attendance and any other applicable policies and procedures including Student Code of Conduct. **Students who enroll in classes other than those approved via this document may be dropped from those classes.** Student records are protected under the Family Educational Rights and Privacy Act (**FERPA**) and the Health Insurance Portability and Accountability Act (**HIPAA**). No one (including parents and high school officials) may access confidential information without a student’s written permission.

**Petition to Enroll as a Special Admit Student
at Cypress College or Fullerton College**
(In compliance with the California Education Code Sections: 48800 - 48802, 76001 and 76300)

Part I - To be completed by Student (Required signatures **MUST** be obtained in sequence)

Please Print

Name: _____
Last
First
Middle

Address: _____ College Student I.D.#: _____ City: _____

Zip: _____ Telephone: (____) _____ Present School: _____ Current _____

Grade Level: _____ Age: _____ Cumulative G.P.A. _____

When do you expect to graduate from High School? Month ____ Year ____ Email Address _____

____ 9-12 Enrolled in Public High School
 ____ K-8 Enrolled in Public School (Part VII)
 ____ 9-12 Enrolled in Private School, Home School,
 ____ K-8 Enrolled in Private School, Home School,

and persons under 18 years of age who are not enrolled in school (complete Part VI)
 and persons under 18 years of age who are not enrolled in school (complete Part VI and VII) *K-8 Students skip Part II and III

I plan to enroll in Cypress College in the ____ Fall ____ Spring ____ Summer 20 ____
 I plan to enroll in Fullerton College in the ____ Fall ____ Spring ____ Summer 20 ____

I understand and agree to follow all requirements as a Special Admit Student. I understand I may be dropped from any course for failure to meet program requirements.

Student's Signature: _____ **Date:** _____

Part II – To be completed by School Principal (fall or spring)

This pupil would benefit from advanced scholastic or vocational work at the College.

Please indicate: _ Part Time 1-11 Units _ Full Time 12-18 Units **School Board Approval _ Yes _ No**

Courses: _____
Title
Course #
Title
Course #

Print Name and Title: _____ Telephone #: _____

Signature: _____ **Date:** _____

Part III – To be completed by School Principal (summer only)

This pupil would benefit from advanced scholastic or vocational work at the College. My signature confirms the recommendation and verifies that no more than 5% of each grade level of our students are participating as Special Admit Students.

- (A) Demonstrates adequate preparation in the discipline to be studied.
- (B) Exhausts all opportunities to enroll in the same or equivalent course, if any, at his or her school of attendance.
- (C) School Board Approval.

Courses: _____
Title
Course #
Title
Course #

Print Name and Title: _____ Telephone #: _____

Signature: _____ **Date:** _____

Part IV – Parent's Consent

I have reviewed the above and give my consent for my son/daughter named above to participate as a Special Admit Student at Cypress College or Fullerton College as indicated. I understand that I need to provide my son/daughter with a consent form for **medical treatment** and a copy of my driver's license for health care service. I understand that my son/daughter's records cannot be released to me without written consent. The Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPPA) affords students certain rights with respect to their education records. These rights include the right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect).

Parent or Guardian's Signature: _____ **Date:** _____

Part V – All students must complete MATRICULATION SERVICES ELIGIBILITY FORM and take to college counseling.

College Counselor's Signature: _____ **Date:** _____

Part VI – Students enrolled in a Private School, Home School, and persons under 18 years of age who are not enrolled in school.

Courses: _____
Title Course # Title Course #

College President's or Designee's Signature: _____ **Date:** _____

Part VII - Special K-8 Part-time Student

Students in this population need to make an appointment with the respective Instructional Dean (see list below) to determine: (1) age appropriateness for the desired course, (2) completion of a specified grade level, (3) demonstrated eligibility for instruction using assessment methods and procedures established pursuant to Chapter 2 (commencing with Section 78210) of Part 48 and regulations adopted by the Board of Governors of the California Community Colleges.

Courses: _____
Title Course # Title Course #

Dean's Signature (1) _____ **Division** _____ **Date** _____

Dean's Signature (2) _____ **Division** _____ **Date** _____

Fullerton College Divisions

Business & Computer Information Systems
Dean, Douglas Benoit
Phone: 714.992.7033

Fine Arts
Interim Dean, John Tebay
Phone: 714.992.7035

Humanities
Dean, Dan Willoughby
Phone: 714.992.7036

Mathematics & Computer Sciences
Dean, Mark Greenhalgh
Phone: 714.992.7042

Natural Sciences
Dean, Richard Hartmann
Phone: 714.992.7044

Physical Education/Athletics
Dean, David Grossman
Phone: 714.992.7046

Social Sciences Dean,
Kathy Bakhit Phone:
714.992.7048

Technology & Engineering
Dean, Ken Starkman
Phone: 714.992.7052

Counseling & Student Development
Dean, Lisa Campbell
Phone: 714.992.7085

Library Technology
Dean, Dani Wilson
Phone: 714.992.7040

Cypress College Divisions

Business & Computer Information Systems
Dean, Henry Hua
Phone: 714.484.7217

Fine Arts
Dean, Katie Realista
Phone: 714.484.7142

Health Science
Interim Dean, Rebecca Gomez
Phone: 714.484.7285

Language Arts Dean,
Eldon Young
Phone: 714.484.7177

Physical Education/Athletics
& Student Support Services
Dean, Rick Rams
Phone: 714.484.7355

Science/Engineering/Mathematics
Dean, Richard Fee
Phone: 714.484.7152

Social Science
Interim Dean, Lisa Gaetje
Phone: 714.484.7188

Career Technical Education
Interim Dean, Kathleen Reiland
Phone: 714.484.7411

Counseling & Student Development
Dean, Paul de Dios
Phone: 714.484.7335

Library Technology
Dean, Treisa Cassens
Phone: 714.484.7302

CYPRESS COLLEGE MATRICULATION SERVICES

ELIGIBILITY FORM

ALL STUDENTS *MUST* COMPLETE THIS FORM AS PART OF THE APPLICATION FOR ADMISSION

NAME: (Please PRINT) _____ DOB _____
LAST FIRST MI

STUDENT ID# _____ PHONE: WORK () _____ HOME () _____

ADDRESS: _____ CITY: _____ ZIP: _____ Major: _____

E-MAIL ADDRESS: _____

The Matriculation program at Cypress College is intended to help students establish appropriate educational goals and to provide support services to help achieve these goals. Students eligible for matriculation will be provided an evaluation of learning skills, orientation, counseling, completion of an educational plan, and follow up services. Please answer the following questions which will determine your eligibility to receive matriculation services.

- | | <u>Yes</u> | <u>No</u> |
|--|------------|-----------|
| 1. Educational Goal; Certificate _____ AA/AS Degree _____ Job/Career Advancement _____
Transfer _____ None of these _____ | _____ | _____ |
| 2. I am a returning Cypress College student, after missing 1 or more semesters. | _____ | _____ |
| 3. I have taken an evaluation of learning skills (placement test) at a California Community College within the last two years and will provide a report of the results.
College: _____ Date taken: _____ | _____ | _____ |
| 4. I have graduated from a regionally/accredited United States college or university with an AA degree or higher and <u>WILL DOCUMENT</u> this with either a transcript or diploma.
College: _____ | _____ | _____ |
| 5. I have a physical or learning disability <u>which may make this test a poor predictor of my skills.</u>
(if Yes, you will be referred for an alternate assessment and orientation.) | _____ | _____ |
| 6. I plan to enroll in only one class: List intended class: _____ | _____ | _____ |
| 7. I am a full-time at another college and plan to take one class at Cypress College.
Course title: _____ | _____ | _____ |
| 8. I have completed college course work from a regionally accredited United States college or university with a grade of "C" or better in the following courses which I <u>WILL DOCUMENT</u> with a grade record or transcript: | _____ | _____ |
| a. English/writing course (title/number): _____ | _____ | _____ |
| b. Mathematical course (title/number): _____ | _____ | _____ |

9. REFUSED: Assessment _____ Orientation _____

I understand that my refusal to participate in assessment or orientation may make me ineligible for matriculation services.

Student signature _____ Date _____



CONSENT TO TREAT MINOR PATIENT

California law requires the consent of a parent or legal guardian for medical care of persons under eighteen (18) years of age who are not emancipated. If your dependent is not emancipated and is a student at Cypress College, or attending a program at Cypress College, the information below must be completed before treatment of your minor can commence.

Patient Information

Last Name _____ First Name _____ Initial _____
Address _____ City _____ State _____ Zip _____
Phone _____ Student ID No.: _____ Date of Birth: _____

Parent or Legal Guardian Information

Name _____ Phone _____
Address _____ Mobile _____
City _____ State _____ Zip Code _____

Authorization

I, the above named Parent or Legal Guardian, certify that the patient named above is currently a minor for which I am legally responsible.

I further authorize the Student Health Services of Cypress College, to provide medical care to my legal dependent, including but not limited to, diagnostic examinations and medical treatment.

I understand that once my dependent reaches legal age of 18 years in the State of California, my consent for treatment is no longer required.

I understand that this Consent To Treat A Minor Patient is valid only at the Student Health Services of Cypress College, and is not valid at other facilities, which may require a separate consent of their own.

By my signature, I acknowledge that I have read and understand this Consent to Treat A Minor Patient, and that any questions I have prior to signing can be answered by calling the Student Health Services of Cypress College at (714) 484-7361.

Signature of Parent or Legal Guardian

Date

Printed Name

Relationship to patient